

**MINUTES OF EXTRAORDINARY MEETING OF SINGLETON COUNCIL HELD IN THE COUNCIL CHAMBERS QUEEN STREET SINGLETON ON TUESDAY 12 MAY 2026, COMMENCING AT 6.00PM.**

**PRESENT:**

Crs S Moore (Mayor and Chairperson), G Adamthwaite, S George (Deputy Mayor), P Thompson, H Jenkins, A McGowan, M McLachlan, P Watson, S Yeomans and D Thompson.

**APOLOGIES AND REQUESTS TO ATTEND VIA AUDIO VISUAL LINK**

NIL

**IN ATTENDANCE**

Melinda Curtis, Executive Director, Mark Wiblen, Manager Corporate Services, Erika Wagstaff, Governance Lead; Kellie Jordan, Integrated Planning and Reporting Specialist and Briony O'Hara, Coordinator Communications and Engagement. There were representatives of the media present in the gallery.

**CONFIRMATION OF MINUTES**

There are no minutes to be confirmed at this meeting.

**MATTERS ARISING FROM MINUTES**

NIL

**DISCLOSURES AND DECLARATIONS OF INTEREST**

NIL

**WITHDRAWAL OF ITEMS AND LATE ITEMS OF BUSINESS**

The confirmation of the minutes of the meeting held 21 April 2026 are withdrawn. The minutes will be confirmed at the meeting held 19 May 2026.

*Executive Directors Report (Items Requiring Decision)*

**CC10/26 Staff Matter**

**FILE:23/00708**

A report was provided to advise Council that a report has been prepared for Council's consideration in Closed on the grounds that the matter will involve the discussion of personnel matters concerning particular individuals.

61/26 **MOVED** G Adamthwaite **SECONDED** M McLachlan that the report on a Staff Matter be considered in Closed Council with the press and public excluded in accordance with Section 10A(2) (a) of the *Local Government Act*, 1993, on the grounds that the matter will involve the discussion of personnel matters concerning particular individuals.

Upon being put to the meeting, the motion was declared carried.

For the Motion were Crs S Moore, Mayor, G Adamthwaite, H Jenkins, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (10).

Against the Motion was Nil Total (0).

**CARRIED**

62/26 **MOVED** G Adamthwaite **SECONDED** M McLachlan that Council **MOVE** to Closed Council (Confidential Section of Ordinary Meeting – Closed to the Public) at **6:04pm**

Upon being put to the meeting, the motion was declared carried.

For the Motion were Crs S Moore, Mayor, G Adamthwaite, H Jenkins, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (10).

Against the Motion was Nil Total (0).

**CARRIED**

#### **OPEN COUNCIL RESUMED AT 7:08pm.**

#### **CC10/26 Mayoral Minute – Staff Matter**

**FILE:23/00708**

The Committee resolved that:

1. Council notes the confidential correspondence from Mr Fitzpatrick-Barr (General Manager) to Cr Moore (Mayor) dated 11 May 2026 and accepts his resignation as General Manager of Singleton Council with effect on and from 15 May 2026.
2. Council extends its thanks to Mr Fitzpatrick-Barr noting his collaborative achievements with the broader Council team which have included:
  - Collaboratively worked with key Federal and State agencies to support the region's economic transformation.
  - Supported TfNSW to deliver the Singleton Bypass, including the negotiation of several Deeds to mitigate risk to Council and the community throughout the project.
  - Successfully negotiated critical Energy Co. Commissioning Payments for Council, to provide critical resources to support the Hunter Transmission Project
  - Launched the 'Future Ready Singleton' Apprentice, Trainee and Cadetship Program to offer alternate career pathways for younger people in our region.
  - The Council Organisation achieved a record high of 83% engagement and expanded Council's Leadership Development Program to further support capacity and resilience.
  - Council achieved a 2025 – 5 Star Employer of Choice Award from HRD
3. Council note the Resolution at the 9 December 2025 Council Meeting, which sets the arrangement for the Acting General Manager from 1 January 2026 - 31 December 2026.
4. The Council invites suitable recruitment businesses, to submit proposals for the recruitment of an interim General Manager for the council.

**Moved Cr D Thompson Seconded Cr G Adamthwaite**

**For the Motion were**

**Cr Watson, Cr McLachlan, Cr P Thompson, Cr D Thompson, Cr S Yeomans, Cr G Adamthwaite, Cr S George, Cr A McGowan, Cr H Jenkins, Cr S Moore, Mayor**

**Total 10.**

**Against the Motion were Total 0.**

**Total (0).**

**The meeting closed at 7:13pm and the minutes pages 1 to 3 were confirmed on 19 May 2026 and are a full and accurate record of proceedings of the meeting held on 12 May 2026.**

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Mayor/Chairperson

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Executive Director  
(Public Officer)