

**MINUTES OF MEETING OF SINGLETON COUNCIL HELD IN THE COUNCIL CHAMBERS QUEEN STREET SINGLETON ON TUESDAY 17 FEBRUARY 2026, COMMENCING AT 6.00PM.**

**PRESENT:**

Crs S Moore (Mayor and Chairperson), G Adamthwaite, S George, P Thompson, A McGowan, M McLachlan, P Watson, S Yeomans and D Thompson.

**APPLICATION TO ATTEND VIA AUDIO VISUAL LINK**

Councillor Jenkins has submitted a request to attend the Council Meeting tonight via audio visual link due to certified medical reasons

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**APOLOGIES**

- 1/26 **MOVED** Cr D Thompson **SECONDED** Cr M McLachlan Councillor Jenkins has submitted a request to attend the Council Meeting tonight via audio visual link due to certified medical reasons. Due to technical issues and connection failure Councillor Jenkins could not attend the meeting and submitted an apology.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**CARRIED**

**IN ATTENDANCE**

Dwight Graham, Acting General Manager; Mark Wiblen, Acting Director Corporate & Community Services; Melinda Curtis, Executive Director, Mike Duff, Director Infrastructure & Planning; Briony O'Hara, Coordinator Communication and Engagement; Aaron Malloy, Manager Waste and Circular Economy; Katie Hardy, Manager Water and Sewer; Mary-Anne Crawford, Manager Community Growth and Evolution; Marlie Caban, Manager Development and Regulatory Services  
Conor Byrne, Manager Infrastructure Services; Julie Murray, Acting Chief Financial Officer; Deb Fleming, Geographical Information Systems Officer; Francis Lang, Property Services Officer; Nicole Rindal, Manager Community Experience and Events; Kellie Jordan, Integrated Planning and Reporting Specialist and Rebecca Bailey, Governance Lead.

**CONFIRMATION OF MINUTES**

- 2/26 **MOVED** Cr G Adamthwaite **SECONDED** Cr D Thompson that the minutes of

Meeting of Singleton Council held on Tuesday 9 December 2025, be confirmed.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**CARRIED**

## **MATTERS ARISING FROM MINUTES**

Nil.

## **DISCLOSURES AND DECLARATIONS OF INTEREST**

Cr Sue George declared a non-significant, non-pecuniary interest in DCCS2/26 Road Naming Gowrie as her husband is the Treasurer of Singleton Golf Club.

Cr Anne McGowan declared a non-significant, non-pecuniary interest in DCCS3/26 Minutes - Singleton Community and Economic Development Fund Joint Management Board as her husband is a Board Director at Whitmore Limited.

Cr Peree Watson declared a non-significant, non-pecuniary interest in CC2/26 - Singleton Council v Transport for New South Wales due to her employment.

## **WITHDRAWAL OF ITEMS AND LATE ITEMS OF BUSINESS**

- A Supplementary Agenda was circulated which included:
  - MM1/26 Mayoral Minute - Road Maintenance Contributions – Heavy Haulage
  - ED10/26 Responses to Questions on the Business Paper – 17 February 2026 Council Meeting

*Mayoral Minutes*

### **MM1/26 Mayoral Minute - Road Maintenance Contributions – Heavy Haulage**

**FILE:26/00006**

At the Council Meeting on 17 June 2025, Council resolved to adopt the Singleton Local Infrastructure Contributions Plan (SLIC Plan).

The adopted SLIC Plan provides for the collection of funds for the purpose of *road works* as well as the collection of Haulage Maintenance Contributions for Extractive Industry.

Funds collected for the purposes of road works must be expended in accordance with the adopted SLIC Plan and the corresponding Works Schedule.

The collection of funds under the SLIC Plan requires Policy direction by Council to ensure these funds are used in the location(s) where the approved development impacts the local road network.

In addition to local developments for which the SLIC Plan would apply, where Council

is not the consent authority (for example, State significant developments), there is a risk that the consent authority, being either the Minister for Planning or the Independent Planning Commission, may not impose conditions requiring the imposition of contributions.

To ensure there is clarity on allocation of funds and reduce the risk of conditions not being imposed by the State, my Mayoral Minute has been drafted to address a gap in current Council Policy.

3/26 **MOVED** Cr Moore, Mayor **SECONDED** Cr P Watson that:

1. Council staff develop a draft Haulage Maintenance Contributions Policy that directs the allocation of Haulage Maintenance Contributions collected under the adopted SLIC Plan to roads directly affected by the approved development; and
2. Council staff to write to the Department of Planning, Housing and Infrastructure when a State Significant Development Project for which the Haulage Maintenance Contributions under adopted SLIC Plan applies, to ensure such a condition is imposed; and
3. Ensure any Planning Agreement for a State Significant Development does not preclude the application of Haulage Maintenance Contributions under the SLIC Plan; and
4. Staff to review and propose amendments, if required, to the Planning Agreements Policy to align the Haulage Maintenance Contributions from the SLIC Plan to the Planning Agreements Policy; and
5. Staff report back to the earliest possible Council Meeting with a draft Haulage Maintenance Contributions Policy and, if required, Planning Agreements Policy amendments.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, GA Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**CARRIED**

*Notices Of Motion*

**NM1/26 Notice of Motion - Cr Jenkins - Reporting of Council Projects Over \$100,000**

**FILE:26/00215**

Councillor Hollee Jenkins will move:

That Council resolves that, for all future Council projects with a value exceeding \$100,000, a report be provided to Council upon project completion addressing:

- final project outcomes
- Initial tender price / budget
- total expenditure
- any variations
- delivery timeframes
- whether the project was completed within the approved budget.
- The total of grant funding and the source
- Any additional funds required, and the source

That Council resolves that, for all future Council projects with a value exceeding \$100,000, a report be provided to Council upon project completion addressing:

- final project outcomes
- Initial tender price / budget
- total expenditure
- any variations
- delivery timeframes
- whether the project was completed within the approved budget.
- The total of grant funding and the source
- Any additional funds required, and the source.

4/26 **MOVED** Cr P Watson **SECONDED** Cr M McLachlan to defer the item and a report back to Council which details:

1. Clarification on how many projects would be between \$100,000 and \$250,000; and
2. The level of resources required to achieve this increased level of reporting.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, GA Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**CARRIED**

*General Manager's Report (Items Requiring Decision)*

**GM1/26 Minutes - Sustainability Advisory Committee -  
04/12/2025**

**FILE:25/00542/001**

The Sustainability Advisory Committee held its ordinary meeting on 4 December 2025. The minutes of the meeting were provided for Council's consideration.

5/26 **MOVED** Cr G Adamthwaite **SECONDED** Cr A McGowan that Council:

1. Notes the minutes of the Sustainability Advisory Committee meeting held on 4 December 2025.
2. Adopts the following recommendation of the Sustainability Advisory Committee:

**5.6 Agenda Item from Community Member - Wendy Lawson – Fire Management Plan**

Work with the RFS to prepare a Fire Management Plan for the Singleton Local Government area that can be developed and used by Council employees to handle fire issues in a unified manner.

Upon being put to the meeting, the motion was declared carried.

For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).

Against the Motion was Nil Total (0).

**CARRIED**

*Executive Director's Report (Items Requiring Decision)*

**ED3/26 ALGA - 2026 Conference Motions**

**FILE:26/00006**

The report was to consider proposed motions for submission to the Australian Local Government Association (ALGA) for consideration at the 2026 National General Assembly of Local Government (NGA)

6/26 **MOVED** Cr D Thompson **SECONDED** Cr M McLachlan that Council submit the following motions for consideration at the 2026 ALGA NGA:

1. This National General Assembly calls on the Australian Government to:  
Directly support Local Government actions and strategic planning that address imminent and substantial job losses arising from large scale industry closures in regional economies rapidly transforming to net zero by directly investing in Council led, place-based initiatives that:
  - Identify future land-use options where the mining industry operates such that economic diversification opportunities to provide jobs aligned to a net zero future;
  - Create skills and employment pathways within local government that facilitate the broader National policy framework around Net Zero;
  - De-risk industry investment and strategically inform and accelerate industry attraction.
2. This National General Assembly calls on the Australian Government to:  
Lead systems reform for grant funding within Federal Government to:
  - Reform grant funding to non-competitive, multi-year block funding aligned to Local Government election cycles and Community Strategic Plans.
  - Build consistency in the governance frameworks, systems and documentation required across various funding programs to reduce the administrative burden on Local Government.
  - Improve the delivery of grant funding to councils across Australia to ensure equity.
3. This National General Assembly calls on the Australian Government to:  
Update Federal road funding programs so they properly account for regional realities such as longer road networks, heavier freight use, and higher weather vulnerability.
4. This National General Assembly calls on the Australian Government to:  
Amend disaster recovery funding rules to allow repairs to council owned water and sewer infrastructure.

5. Establish a non-competitive resilience and betterment funding framework that allows resilience upgrades during the emergency works phase of recovery.
6. This National General Assembly calls on the Australian Government to:  
Lead comprehensive systems reform across all three levels of government to:
  - Establish consistency in governance frameworks, systems, and documentation required across funding programs and agencies, reducing administrative burden on local governments nationwide.
  - Improve the delivery of grant funding to councils across Australia to ensure equity, certainty, and sustainability for effective long-term strategic planning.
  - Ensure equitable allocation of grant funding by linking funding levels to each Local Government Area's demonstrated capacity to raise revenue through rates, while upholding the principles of the *Local Government (Financial Assistance) Act 1995* and maintaining horizontal fiscal equalisation.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**CARRIED**

**ED8/26 Request for Leave of Absence - Cr Daniel Thompson -  
23/02/2026 to 20/03/2026**

**FILE:21/00157**

A report was provided to advise that Councillor Daniel Thompson has requested a leave of absence for the period 23 February 2026 to 20 March 2026 for travel.

7/26 **MOVED** Cr G Adamthwaite **SECONDED** Cr P Thompson that Council grant leave of absence to Councillor Daniel Thompson for the period 23 February 2026 to 20 March 2026 for travel.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**CARRIED**

**ED2/26 2026 Conference Attendance by Councillors**

**FILE:25/00006**

A report was provided for Council to consider annual conference attendance by Councillors in accordance with the Councillors Expenses & Facilities Policy.

LGNSW Nomination – Cr Watson & Cr McLachlan

ALGA) National General Assembly of Local Government Nomination – Cr P Thompson and Cr McGowan

Australian Local Government Women's Association (ALGWA) nomination – Cr Watson

8/26 **MOVED** Cr G Adamthwaite **SECONDED** Cr S George, Deputy Mayor that Council

1. Delegates attendance to each of the following conferences being held in 2026:
  - a. Local Government NSW (LGNSW) Annual Conference – The Mayor and Cr Watson and Cr McLachlan
  - b. Australian Local Government Association (ALGA) National General Assembly of Local Government - The Mayor and Cr McGowan.
  - c. Australian Local Government Women's Association (ALGWA) NSW Conference – Cr Watson.
2. Reimburse expenses in accordance with the Councillors Expenses and Facilities Policy.
3. Councillor delegates provide a written report for the information of Council within three months of conference attendance.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**CARRIED**

**CC2/26 Transport NSW update**

**FILE:23/00708**

A report was provided advising Council that a report has been prepared for Council's consideration in Closed Council as the report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

9/26 **MOVED** Cr M McLachlan **SECONDED** Cr P Thompson that the report on Transport NSW Update be considered in Closed Council with the press and public excluded in accordance with Section 10A(2) (g) of the Local Government Act, 1993, on the grounds that the report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**CARRIED**

**ED1/26 Draft Complaint Handling Policy**

**FILE:POL/40007**

A report was provided to Council to consider placing the draft Complaint Handling Policy on public exhibition.

10/26 **MOVED** Cr D Thompson **SECONDED** Cr M McLachlan that:

1. Council place the draft POL/40019 Complaint Handling Policy on public exhibition for a period of at least 28 days and provide public notice of its intention to adopt the reviewed strategy subject to consideration of submissions received
2. The draft POL/40019 Complaint Handling Policy be adopted following the public exhibition period, provided that no submissions or objections are received or that no alterations are required to the draft document and POL/40007 Compliments and Complaints Handling Policy be rescinded.
3. Should any objections or submissions be received or any alterations be required to the draft document, a further report be presented to Council prior to adopting draft POL/40019 Complaint Handling Policy.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**CARRIED**

**ED9/26 Draft Compliments and Concerns Policy**

**FILE:23/00151**

A report was provided to Council to consider placing the draft *Compliments and Concerns Policy* on public exhibition for a period of at least 28 days.

11/26 **MOVED** Cr G Adamthwaite **SECONDED** Cr M McLachlan that:

1. Council place the draft Compliments and Concerns Policy on public exhibition for a period of at least 28 days and provide public notice of its intention to adopt the reviewed Policy, subject to consideration of submissions received.
2. The draft Compliments and Concerns Policy be adopted following the public exhibition period subject to submissions received, provided that no submissions or objections are received or that no alterations are required to the draft document and POL/40007 Compliment & Complaint Handling Policy be rescinded.
3. Should any objections or submissions be received or any alterations be required to the draft document, a further report be presented to Council prior to adopting the draft Compliments and Concerns Policy.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**CARRIED**

**ED10/26 Responses to Questions on the Business Paper - 17**

**February 2026 Council Meeting****FILE:26/00126**

A report was provided with responses to questions submitted by Councillors in relation to items contained within the Business Paper for the 17 February 2026 Council Meeting.

**NOTED***Corporate and Community Services - Report (Items Requiring Decision)***DCCS13/26 Road Naming - Chanticleer Avenue Branxton FILE:121.2025.5/004**

A report was provided to for Council to consider the naming of an unnamed road as part of DA 8.2011.143.6 at Branxton.

12/26 **MOVED** Cr P Watson **SECONDED** Cr P Thompson that:

1. Council endorse the road name Chanticleer Avenue and call for public submissions on the proposed name for a period of at least 28 days.
2. Council formally adopts the name Chanticleer Avenue and publishes a notice of the new name in the NSW Government Gazette should no submissions or objections be received that require reconsideration of the proposed name.
3. Should any submissions requiring reconsideration of the proposed name be received, a further report be reconsidered by Council prior to adoption of the name.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**CARRIED**

Cr Sue George, Deputy Mayor left the meeting, the time being 06:55 PM

**DCCS14/26 Road Naming - Albatross Street, Birdie Street, Fade Street, Greenside Street, Margaret Close, Stableford Street, Teebox Street Gowrie****FILE:121.2025.5/004**

A report was provided to for Council to consider naming of seven (7) unnamed roads as part of DA 8.2013.127.3 at Gowrie.

13/26 **MOVED** Cr G Adamthwaite **SECONDED** Cr A McGowan that:

1. Council endorse the road names Albatross, Birdie, Fade, Greenside, Margaret, Stableford and Teebox and call for public submissions on the proposed names for a period of at least 28 days.

2. Council formally adopts the names Albatross, Birdie, Fade, Greenside, Margaret, Stableford and Teebox and publishes a notice of the new names in the NSW Government Gazette should no submissions or objections be received that require reconsideration of the proposed names.
3. Should any submissions requiring reconsideration of the proposed names be received, a further report be considered by Council prior to adoption of the names.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (8).**

**Against the Motion was Nil Total (0).**

**CARRIED**

Cr Sue George, Deputy Mayor returned to the meeting, the time being 06:56 PM

Cr Anne McGowan left the meeting, the time being 06:56 PM

**DCCS3/26 Minutes - Singleton Community and Economic Development Fund Joint Management Board - 18/12/2025**

**FILE:25/00151/002**

The Singleton Community and Economic Development Fund Joint Management Board (CEDF-JMB) held its ordinary meeting on 18 December 2025. The minutes of the meeting and the approval of Round Five funding applications recommended by the CEDF-JMB were provided for Council's consideration.

14/26 **MOVED** Cr S George, Deputy Mayor **SECONDED** Cr G Adamthwaite that Council:

1. Note the minutes of the Singleton Community and Economic Development Fund Joint Management Board meeting held on 18 December 2025.
2. Approve the allocation of \$275,000 to the following Singleton Community and Economic Development Fund Round Five applicants:
  - a. Broke Fordwich Wine Tourism Association; project: A Little Bit of Broke – allocate funding: \$30,000
  - b. Business Singleton; project: Shop Local Marketing Campaign – allocate funding: \$17,000
  - c. Nova Skill; project: Building Local Futures - allocate funding: \$66,470
  - d. PCYC Singleton; project: ActiveAbility Hub Accessible Fitness Program – allocate funding: \$35,565
  - e. Witmore Limited; project: Inclusive Eats Coffee Van / Mobile Café – allocate funding: \$125,965.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, P Thompson, D Thompson, P Watson and S Yeomans Total**

(8).

Against the Motion was Nil Total (0).

**CARRIED**

Cr Anne McGowan returned to the meeting, the time being 06:57 PM

**DCCS4/26 Minutes - Singleton Arts & Culture Advisory Group -  
03/12/2025**

**FILE:22/00156**

The Singleton Arts and Culture Advisory Group held its ordinary meeting on 3 December 2025. The minutes of the meeting were provided for Council's consideration.

15/26 **MOVED** Cr D Thompson **SECONDED** Cr M McLachlan that Council:

1. Note the minutes for the Singleton Arts and Culture Advisory Group meeting of 3 December 2025.
2. Adopt the proposed updates to the committee Terms of Reference as recommended by the Singleton Arts and Culture Advisory Group at its ordinary meeting of 3 December 2025.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M M McLachlan, A A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**CARRIED**

**DCCS6/26 December 2025 Quarterly Budget Review Statement FILE:25/00401**

A report was provided to present the December 2025 Quarterly Budget Review Statement (QBRS). Following this review, Council's Net Operating Result before capital items for the year is a deficit of \$4.787 million, a decrease from the original budgeted surplus of \$0.114 million and capital expenditure is proposed to decrease to \$64.427 million but remains significantly higher than the original budgeted amount of \$49.678 million.

16/26 **MOVED** Cr D Thompson **SECONDED** Cr M McLachlan that Council adopt the recommended budgetary changes presented in the December 2025 Quarterly Budget Review Statement at Attachment 1.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**CARRIED**

*Infrastructure & Planning Report (Items Requiring Decision)*

**DI&P2/26 Tender HRR 0001B – Receiving and Processing of Domestic Kerbside Recycling Product****FILE:23/00708**

A report was provided advising Council that a report has been prepared for Council's consideration in Closed Council for Tender HRR0001B which called for a suitable contractor for Receiving and Processing of Domestic Kerbside Recycling Product.

17/26 **MOVED** Cr P Watson **SECONDED** Cr P Thompson that Council:

1. Note the contents of this report; and
2. In relation to the report on Tender HRR 0001B – Receiving and Processing of Domestic Kerbside Recycling Product, undertake consideration in Closed Council with the press and public excluded in accordance with Section 10A(2)(d) of the *Local Government Act, 1993* on the grounds that the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret.

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**Note – The first Mover and Seconder applies and has been recorded in the minutes.**

**CARRIED****DI&P1/26 Minutes - Roads Advisory Committee - 11/12/2025** **FILE:25/00200**

The Roads Advisory Committee held its ordinary meeting on 11 December 2025. The minutes of the meeting were provided for Council's consideration.

18/26 **MOVED** Cr G Adamthwaite **SECONDED** Cr A McGowan that Council:

1. Notes the minutes of the Roads Advisory Committee meeting held on 11 December 2025.
2. Adopts the following recommendation of the Roads Advisory Committee:

**5.1 Broke - Crown Road Transfers**

1. Notes the Crown Lands Transfer of unnamed laneway, Archer Street and Howe Street, Broke.
2. Classifies the unnamed laneway off Singleton Street as Low Maintenance Road.

3. Classifies Archer Street and Howe Street as Urban Local 2 Road.
4. Not carry out any upgrade works to the transferred laneway unless wholly funded through grants.

Upon being put to the meeting, the motion was declared carried.

For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, A A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).

Against the Motion was Nil Total (0).

**CARRIED**

*General Manager's Report (Items for Information)*

**GM2/26 Minutes - Australia Day Committee - 10/12/2025 FILE:25/00203**

The Australia Day Committee held its ordinary meeting on 10 December 2025. The minutes of the meeting were provided for Council's information.

**NOTED**

**GM3/26 Minutes - Singleton Legacy Fund Governance Panel and Quarterly Fund Progress Reports - December 2025 FILE:22/00153/0**

The Singleton Legacy Fund Governance Panel held its meeting on Thursday 11 December 2025. The minutes of the meeting and the Quarterly Fund Progress Report was provided for Council's information.

**NOTED**

**GM4/26 Arts Upper Hunter FILE:17/00618**

The Arts Upper Hunter Board held meetings 16 June 2025 and, 22 September 2025. The minutes of the meetings and Board update letter to the General Manager were provided for Council's information.

**NOTED**

**GM5/26 Update on the Implementation of the Floodplain Risk Management Plan FILE:23/00186**

A report was provided with an update on the implementation of the recommendations of the Singleton Floodplain Risk Management Study and Plan 2023 (Flood Study) and to provide details on the next steps required to implement the actions that relate to the amendment of the Singleton Local Environmental Plan 2013 and Singleton Development Control Plan 2014.

**NOTED**

*Executive Director's Report (Items for Information)***ED4/26 Conference Report - Councillor Patrick Thompson -  
2025 LGNSW Annual Conference FILE:24/00441/013**

Councillor Patrick Thompson attended the 2025 Local Government NSW Conference in Penrith from 23 to 25 November 2025. A copy of his report on the event was provided for Council's information.

**NOTED****ED5/26 Conference Report - Councillor Patrick Thompson -  
2025 Adapt Forum FILE:24/00441/011**

Councillor Patrick Thompson attended the 2025 Adapt Forum in Sydney on the 26 November 2025. A copy of his report on the event was provided for Council's information.

**NOTED****ED6/26 Conference Report - Councillor Hollee Jenkins - 2025  
Water Conference FILE:24/00441/012**

Councillor Hollee Jenkins attended the 2025 Water Conference in Albury from 9 to 11 September 2025. A copy of her report on the event was provided for Council's information.

**NOTED****ED7/26 Councillor Expenses & Facilities - 01/07/2025 to  
31/12/2025 FILE:21/00172**

A report was provided outlining details of expenditure in accordance with the Councillors Expenses & Facilities Policy for the six months from 1 July 2025 to 31 December 2025.

**NOTED***Corporate and Community Services - Report (Items for Information)***DCCS7/26 Investment Report - December 2025 FILE:25/00405**

In accordance with clause 212 of the *Local Government (General) Regulation, 2021* a report was provided outlining funds invested under section 625 of the *Local Government Act, 1993* as at 31 December 2025.

**NOTED****DCCS8/26 Investment Report - January 2026****FILE:25/00405**

In accordance with clause 212 of the *Local Government (General) Regulation, 2021* a report was provided outlining funds invested under section 625 of the *Local Government Act, 1993* as at 31 January 2026.

**NOTED****DCCS12/26 25m Pool Mechanical Audit and Recommissioning FILE:25/00380**

A report was provided with an update regarding Council's 2025/26 Operational Plan project to replace the 25m heated indoor swimming pool roof and to provide an update on the condition of the pool, the pipes and filtration systems, and the condition of the dome structure.

**NOTED****DCCS9/26 Minutes - Singleton Property Advisory Panel -  
19/11/2025****FILE:20/00126/002**

The Singleton Property Advisory Panel held its ordinary meeting on 19 November 2025. The minutes of the meeting were provided for Council's information.

**NOTED****DCCS10/26 Minutes - Compliments, Complaints & Customer  
Experience Review Committee - 26/11/2025****FILE:23/00151**

The Compliments, Complaints & Customer Experience Review Committee held its ordinary meeting on 26 November 2025. The minutes of the meeting were provided for Council's information.

**NOTED****DCCS11/26 Minutes - Singleton & District Disability Advisory  
Committee - 02/12/2025****FILE:26/00032**

The Singleton & District Disability Advisory Committee held its ordinary meeting on 2 December 2025. The minutes of the meeting were provided for Council's information.

**NOTED**

*Infrastructure & Planning Report (Items for Information)*

**DI&P3/26 Minutes - Sports Advisory Committee - 11/12/2025 FILE:25/00185**

The Sports Advisory Committee held its ordinary meeting on 11 December 2025. The minutes of the meeting were provided for Council's information.

**NOTED****DI&P4/26 Response to Notice of Motion - Cr P Thompson - Engineering Design Guidelines - NM20/25 FILE:25/00593-1**

A report was provided with a response to the Notice of Motion (NOM) from Cr P Thompson – Engineering Design Guidelines

**NOTED***Questions Given***QG1/26 Questions of Which Notice Has Been Given - 9 December 2025 FILE:25/00140**

Responses were provided to the following Councillor questions from the 9 December 2025 Council Meeting.

**NOTED**

19/26 **MOVED** Cr M McLachlan **SECONDED** Cr George, Deputy Mayor that Council **MOVE** to Closed Council (Confidential Section of Ordinary Meeting – Closed to the Public) at 7:18pm

**Upon being put to the meeting, the motion was declared carried.**

**For the Motion were Crs S Moore, Mayor, G Adamthwaite, S George, Deputy Mayor, M McLachlan, A McGowan, P Thompson, D Thompson, P Watson and S Yeomans Total (9).**

**Against the Motion was Nil Total (0).**

**CARRIED**

**OPEN COUNCIL RESUMED AT 7.45pm.**

*Closed Council***CC1/26 Singleton Council v Transport for New South Wales - Class 3 Land & Environment Court Proceedings - Compulsory Acquisition of the Waterworks Lane Water Depot FILE:21/00410/009**

The Committee RECOMMENDED to Council that:

1. Maintain existing delegation to the General Manager, or their delegate, to accept the Valuer General's Determination of Compensation.
2. Delegates to the General Manager, or their delegate, to sign:
  - a. any agreement under section 64 of the *Land Acquisition (Just Terms Compensation) Act 1991* which accepts the new water pump station and associated infrastructure, or results in TfNSW providing Council with a new depot as part of Council's compensation for the acquisition;
  - b. a new deed to address the handover and transfer of title to the water pump station and associated infrastructure; and/or
  - c. any other documents relating to the court proceedings as outlined.
3. Delegates to the General Manager, or their delegate, to accept potential compensation as discussed at the mediation and as outlined under option 2 of the financial implications section within this report.

**CC4/26 Tender HRR 0001B - Receiving and Processing of Domestic Kerbside Recycling Products**

**FILE:23/00708**

The Committee RECOMMENDED to Council that:

that Council upon adoption of comparable resolutions by all Hunter Resource Recovery member Councils;

1. Accept Tender HRR0001B in accordance with the recommendation on Page 17 of **Attachment 1** under Closed Council with the press and public excluded in accordance with Section 10A(2)(d) of the *Local Government Act, 1993*.
2. Provide approval for Hunter Resource Recovery to enter into a contract with the preferred tenderer on Council's behalf for Receiving and Processing of Domestic Kerbside Recycling Product (HRR0001B) for a period of 15 years with two, five-year extension options.
3. Publicly announce the successful tenderer, once all four member Councils endorse the acceptance of the Tender HRR0001B.

The meeting closed at 7.49pm and the minutes pages "<<Enter pages from and to>>" were confirmed on <<Enter the next meeting date>> and are a full and accurate record of proceedings of the meeting held on "<<Enter the meeting date>>".

.....  
Mayor/Chairperson

.....  
General Manager

