



LATE AGENDA

Council Meeting

Tuesday 13 August 2024

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Vicki Brereton
ACTING GENERAL MANAGER

GM47/24. Minutes - Mount Thorley Warkworth Voluntary Planning Agreement Committee 01/08/2024
Author: Integrated Planning & Reporting Specialist

FILE:
24/00031/001-03

Executive Summary

The Mount Thorley Warkworth Voluntary Planning Agreement (MTW VPA) committee held its ordinary meeting on 1 August 2024. The minutes of the meeting are shown as **Attachment 1** for Council's consideration.

Council is also requested to endorse the funding of two projects .

RECOMMENDED that Council:

1. Notes the minutes of the Mount Thorley Warkworth Voluntary Planning Agreement Committee meeting held on the 1 August 2024.
2. Approve \$350,000 for the Bulga Tennis Court Refurbishment
3. Approve \$500,000 for the Bulga Stock Reserve Restoration Plan

Report

During the March/April funding round for the MTW VPA, the two projects Bulga Tennis Court Refurbishment and Restoration and Weed Management -Bulga Stock Reserve were submitted to the committee.

These projects were discussed initially on the 23 May 2024, with the recommendation made for further community consultation to take place and for the projects to be brought back to the committee for consideration at the next meeting.

At the meeting on the 1 August 2024, these two projects were brought back to the committee following further community engagement for further consideration. The committee voted on the projects, with the projects supported by the committee for recommendation to Council as noted below:

Bulga Tennis Court Recommendation:

That The Mount Thorley Warkworth Voluntary Planning Agreement Community Committee recommends to Council that the Bulga Tennis Court Refurbishment Project be approved as a new project at a value of \$350,000.00 subject to:

- Courts being multipurpose (include basketball hoop)
- Alternation options to QR Code to be considered to allow accessibility for all
- Wheel height pipe barrier around fencing to be included in scope of works
- Local blasting and environmental impacts to be clearly addressed when going out for quotation

General Manager's Report (Items Requiring Decision) - GM47/24

Bulga Stock Reserve Restoration recommendation:
That the Mount Thorley Warkworth Voluntary Planning Agreement Community Committee recommends to Council that the Bulga Stock Reserve Restoration Project be approved as a new project at a value of \$500,000.00 subject to works being consistent with The Ecological Restoration Plan.

Community Strategic Plan

Our People		
Strategy:	1.4	Advocate to and Collaborate with Government and other agencies to improve services relating to but not limited to health, education, integration, connectivity, security and well-being
Deliverable:	1.4.1	Deliver improved community services through advocacy and collaboration
Action:	1.4.1.1	Collaborate with government bodies, industry and other stakeholders to improve services that enhance economic prosperity, liveability and community wellbeing

Council Policy/Legislation

- *Environmental Planning and Assessment Act, 1979;*
- *Local Government Act 1993; and*
- *Local Government (General) Regulation, 2005.*

Financial Implications

This report has no direct financial impact on Council's adopted budget and all costing implications are covered under the MTW VPA budget.

Consultation

Community consultation for the proposed projects was undertaken on the 20 June 2024.

Sustainability

The Weed and Restoration – Bulga Stock Reserve project will follow the ecological restoration plan for the land and ensure ecological significance is preserved.

General Manager's Report (Items Requiring Decision) - GM47/24

Risk Implications

Risk	Risk Ranking	Proposed Treatments	Proposed Risk Ranking	Within Existing Resources?
There is a risk that Council will not be seen to be taking action to progress and complete Voluntary Planning Agreement projects which may lead to a negative reputation impact.	High	Adopt the recommendation	Low	Yes
There is a risk that Council is spending funds on the wrong priorities which may lead to funds not being allocated in accordance with the MTW VPA that may lead to legal action.	Medium	Adopted the recommendation	Low	Yes
There is a risk that Council is allocating too much funding on projects within the Bulga Stock Reserve which may lead to public criticism.	Medium	Adopted the recommendation	Low	Yes

Options

The following options are available to Council:

1. Notes the minutes of the Mount Thorley Warkworth Voluntary Planning Agreement Committee meeting held on the 1 August 2024.
2. Approve \$350,000 for the Bulga Tennis Court Refurbishment
3. Approve \$500,000 for the Bulga Stock Reserve Restoration Plan
4. Not adopt the recommendation of the Committee or allocate funding to the two projects.

Option one, two and three are recommended.

*General Manager's Report (Items Requiring Decision) - GM47/24***Conclusions**

It is recommended that Council notes the minutes of the Mount Thorley Warkworth Voluntary Planning Agreement Community Committee meeting of 1 August 2024 and adopt the recommendations of the Committee to allocate funding to the two projects listed

Attachments

AT-1 [!\[\]\(0aff635c4179ba9e710b00f4b01d3b20_img.jpg\)](#) Minutes - Mount Thorley Warkworth Voluntary Planning Agreement Community Committee - 1 August 2024

MINUTES
MOUNT THORLEY WARKWORTH VOLUNTARY PLANNING AGREEMENT
COMMUNITY COMMITTEE
11 AM - 1 PM THURSDAY 1 AUGUST 2024



Present	Sue Moore (Mayor) (Chair) Ron Corino (RC) Ian Hedley (IH) Judith Leslie (JL) Stewart Mitchell (SM) Pauline Rayner (PR) Gary Mulhearn (GM) Melinda Curtis (Executive Manager) Kellie Jordan (VPA Projects Officer)
In Attendance	Alex Theaker (IP&R Specialist); Samantha Calleja (Executive Assistant)
Meeting Location	Council Chambers

1 Welcome and Apologies

- Welcome
- Acknowledgement of Country by Chair
- Apologies – Greg Banks

2 Disclosure of Interests

- Nil

3 Confirmation of Minutes

- **MOVED** GM **SECONDED** RC that the minutes of the Mount Thorley Warkworth Voluntary Planning Agreement Community Committee meeting held on Thursday 23 May 2024, were confirmed.

CARRIED

4 Matters arising from the Minutes

- Nil

5 Agenda Items

5.1 Financial Report
Executive Summary

FILE:24/00031/001-03

The Financial Report as of 30 June 2024 was circulated with the agenda for the Committee's information.

Committee members are still having issues with the report being too small and

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difficult to read.

ACTION Separate document (not through infocouncil) to be provided in A3 format so it is larger and easier to read.

Committee members noticed that the incorrect allocation of funds is still showing on the community noticeboard instead of the electronic noticeboard.

ACTION Staff are unable to change closed off financials however a notation of the correct financial breakdown will be provided to the committee

Concern regarding the large amount of money already spent on the Bulga Stock Reserve was raised as we still haven't gotten anywhere

ACTION Redistribute the presentation on the Bulga Stock Reserve projects overview to the committee

NOTED

5.2 Action Update

FILE:24/00031/001-03

The Committee was provided with an update on actions that have arisen from MTW VPA minutes

NOTED

5.3 Project Update

FILE:24/00031/001-03

The project list was circulated with the agenda, with updates on the active/open MTW VPA funded projects as of July 2024.

NOTED

**5.4 Project Application, Assessments and Proposed
Timeline for Next Funding Round**

FILE:24/00031/001-03

An updated application form, assessment sheet and proposed timeline for next funding round was circulated with the agenda for the Committee's feedback.

The following feedback was provided by the Committee:

- The strategic alignment question on page 5 of application form is to be replaced with a context statement regarding alignment with the VPA (reference wording from original agreement)
- The question "Has a member of the MTW VPA committee assisted with your application" on page 5 of application form to be re-worded to "Has a member of the MTW VPA Committee or Council Staff Member assisted with your application" and to

MINUTES**MOUNT THORLEY WARKWORTH VOLUNTARY PLANNING AGREEMENT
COMMUNITY COMMITTEE****11 AM - 1 PM THURSDAY 1 AUGUST 2024**

also include a follow up statement to ensure this is seen as a positive and not a conflict that they have been assisted.

- Make it clear to the applicants that there are 3 possible outcomes. (Recommended, Recommended with Changes and Refused)
- Guidance to be offered to encourage applicants to attend the community drop in sessions with the committee prior to applications being submitted for assessment .

NOTED

5.5 Singleton Legacy Fund including Community and Economic Development Fund Update **FILE:24/00031/001-03**

For the committee's information an update on the Singleton Legacy Fund (SLF) including the Community and Economic Development Fund element was circulated with the agenda.

Questions were raised regarding where exactly the funding has gone and what percentage of total VPA funds do other VPA's contribute.

ACTION Minutes and Agendas of CEDF meetings to be sent to committee.

ACTION Staff to investigate percentage totals of other VPAs being contributed

ACTION Copy of initial Planning Agreement information that relates to responsibilities of the Governance Committee and schedule of Development Contributions to be sent to committee.

NOTED

5.6 Update to Bulga Tennis Court Refurbishment and Bulga Stock Reserve Proposals **FILE:24/00031/001-03**

The Mount Thorley Warkworth Voluntary Planning Agreement Community Committee reviewed the updates to the two proposals and undertook their assessment:

BULGA TENNIS COURT REFURBISHMENTCommittee Feedback:

- Courts should be multipurpose (Include basketball hoop)
- Alternate options to QR Code to be considered to allow accessibility for all
- Investigate if a booking system still needs to be in place even if it is free to manage conflicting usage
- Wheel height pipe barrier around fencing to be included in work scope. Project Budget to be increased to \$350,000 to allow for this.
- Local blasting and environmental impacts to be clearly addressed when going out for quotation

**MINUTES
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COMMUNITY COMMITTEE
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Committee Votes:

PR: Yes
RC: Yes
GM: Yes
JL: Yes
IH: Yes
SM: Yes
Executive Manager: Did not vote
Mayor: Yes

RECOMMENDATION:

MOVED PR **SECONDED** GM That The Mount Thorley Warkworth Voluntary Planning Agreement Community Committee recommends to Council that the Bulga Tennis Court Refurbishment Project be approved as a new project at a value of \$350,000.00 subject to:

- Courts being multipurpose (include basketball hoop)
- Alternation options to QR Code to be considered to allow accessibility for all
- Wheel height pipe barrier around fencing to be included in scope of works
- Local blasting and environmental impacts to be clearly addressed when going out for quotation

CARRIED

BULGA STOCK RESERVE

Committee Feedback:

- Community is still unaware of constraints we have to work with regarding Crown Lands
- Contractors need to be held accountable and works need to be consistent with Ecological Restoration Plan
- Question was raised regarding the Bulga Reserve Plan of Management. Mayor advised this was overridden by The Ecological Restoration Plan
- IH believes there is no community support to spend half a million dollars on grounds no one is using. Suggested we plant some trees and leave it be.

ACTION Full project plan including funding breakdown to be resent to committee.

ACTION Investigate the Bulga Restoration Reserve Trust 1993

Committee Votes:

PH: Yes
RC: Yes
GM: Yes
JL: Yes
IH: No

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SM: Yes

Executive Manager: Did not vote

Mayor: Yes

RECOMMENDATION:

MOVED GM **SECONDED** RC That the Mount Thorley Warkworth Voluntary Planning Agreement Community Committee recommends to Council that the Bulga Stock Reserve Restoration Project be approved as a new project at a value of \$500,000.00 subject to works being consistent with The Ecological Restoration Plan.

CARRIED

**5.7 Project Acquittal Process and Request to Approve
Funds to Return to the VPA Reserve FILE:24/00031/001-03**

Purpose:

A report was circulated to the committee with an overview of the project acquittal process and requested approval to re-allocate unspent funds from completed projects back to the VPA reserve.

MOVED GM **SECONDED** PR that the Mount Thorley Warkworth Voluntary Planning Agreement Community Committee return unspent funds totalling \$37,161.08 from completion projects back to the VPA reserve for us for future projects.

CARRIED**6 Other Business**

- GM provided an update on the TfNSW compound being relocated at the alternate Yancoal site.
- Mayor Sue Moore noted applications for Round Four of the Singleton Community and Economic Development Fund will be open from 1 September 2024 to 31 October 2024.
- Mayor Sue Moore reminded the committee at the commencement of caretaker period all membership positions will become vacant. All committee members are required to reapply for positions back on the committee when expressions of interest are open.
ACTION Staff will send reminder and link to the EOI once open.
- IH – Request for Motion that there is to be no further funding from MTW VPA for Singleton Council employee salaries. Request for legal advice

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Response from Mayor and Executive Manager: Council has endorsed allocation of funds for VPA Officer. Role is part time as it is split between MTW and UW VPA committees. The funding allocation of these funds and the expenditure is reported as part of the VPA financials quarterly, legal advice is not required.

7 Action List

Pulse/Action No	Meeting Date	Action	Responsible Officer	Due Date
	1 Aug 2024	Separate document (not through infocouncil) to be provided in A3 format so it is larger and easier to read.	VPA Officer	November Meeting
	1 Aug 2024	Staff are unable to change closed off financials however a notation of the correct financial breakdown will be provided to the committee	VPA Officer	November Meeting
	1 Aug 2024	Redistribute the presentation on the Bulga Stock Reserve money breakdown to the committee	VPA Officer	November Meeting
	1 Aug 2024	Minutes and Agendas of CEDF meetings to be sent to committee.	VPA Officer	November Meeting
	1 Aug 2024	Investigate percentage totals of other VPAs being contributed to CEDF	IP&R Specialist	November Meeting
	1 Aug 2024	Copy of initial VPA agreement to be sent to committee.	VPA Officer	November Meeting
	1 Aug 2024	Full project plan including funding breakdown to be resent to committee.	VPA Officer	November Meeting
	1 Aug 2024	Investigate the Bulga Restoration Reserve Trust 1993	IP&R Specialist	November Meeting
	1 Aug 2024	Send reminder and link to EOI when open	VPA Officer	During Caretaker Period

MINUTES

**MOUNT THORLEY WARKWORTH VOLUNTARY PLANNING AGREEMENT
COMMUNITY COMMITTEE**

11 AM - 1 PM THURSDAY 1 AUGUST 2024



8 Next Meeting

- Thursday 21 November 2024, 1pm-3pm, Committee Room

The meeting closed at 1:09PM.

Sue Moore (Mayor)

Chair

GM49/24. Caretaker Period - Delegation of Authority to General Manager
Author: Governance Lead

FILE: 24/00008

Executive Summary

The purpose of this report is to delegate authority to the General Manager to carry out necessary functions on behalf of Council for the period 16 August 2024 to 15 October 2024 to ensure continuity of service to our community over the period of the Local Government Election.

RECOMMENDED that Council:

1. Subject to the restrictions of section 377 of the *Local Government Act, 1993* and section 393B of the *Local Government (General) Regulation, 2021*, delegated authority be given to the General Manager to exercise and/or perform on behalf of Council all functions for the period 16 August 2024 to 15 October 2024.
2. A report detailing any matters determined by the General Manager during this period be provided to the ordinary Council Meeting on 15 October 2024 for information.

Report

The final meeting of the current Council will be held on Tuesday, 13 August 2024 and an Ordinary Election will take place for Singleton Council on Saturday, 14 September 2024.

The first meeting of the new Council is proposed to be held on Tuesday, 15 October 2024.

As part of the election process a caretaker period will be in place for a period of four weeks preceding the date of the ordinary election from Friday, 16 August 2024.

In accordance with section 393B of the *Local Government (General) Regulation, 2021* the following functions must not be exercised by the Council, or the General Manager or any other delegate of the Council during caretaker period:

- (a) entering a contract or undertaking involving the expenditure or receipt by the council of an amount equal to or greater than \$150,000 or 1% of the council's revenue from rates in the preceding financial year (whichever is the larger);
- (b) determining a controversial development application (ie. where more than 25 submissions have been received), except where:
 - (i) a failure to make such a determination would give rise to a deemed refusal under section 82 of the *Environmental Planning and Assessment Act 1979*; or
 - (ii) such a deemed refusal arose before the commencement of the caretaker period;

General Manager's Report (Items Requiring Decision) - GM49/24

- (c) the appointment or reappointment of a person as the council's general manager (or the removal of a person from that position), other than:
- (i) an appointment of a person to act as general manager under section 336(1) of the Act; or
 - (ii) a temporary appointment of a person as general manager under section 351(1) of the Act.

It is necessary to delegate to the General Manager those authorities that would normally rest with the Council, subject to the limitations under Section 377 of the *Local Government Act, 1993* (**Attachment 1**) and the above restrictions imposed by section 393B of the *Local Government (General) Regulation, 2021*.

The primary purpose of this authority is to allow for continuity of service.

At the Ordinary Council Meeting on 15 October 2024 any matters that have been dealt with by the General Manager will be submitted to Council for information.

Community Strategic Plan

Our Leadership

Strategy:	5.5	To lead, govern and regulate in an ethical, equitable and transparent way
Deliverable:	5.5.6	Administer the 2024 Local Government election for the Singleton LGA
Action:	5.5.6.1	Conduct the 2024 local government election in accordance with the requirements of the Local Government Act and Regulation

Council Policy/Legislation

- *The Local Government Act, 1993*
- *The Local Government (General) Regulation, 2021*
- POL/10067 Determination of Development Applications by Council Policy

Financial Implications

Nil.

Consultation

Council's Executive Leadership Team have approved this approach and providing this authority will ensure appropriate levels of service are maintained for our community.

Sustainability

Nil.

Risk Implications

Risk	Risk Ranking	Proposed Treatments	Proposed Risk Ranking	Within Existing Resources?
There is a risk that Council will breach the caretaker provisions of the <i>Local Government Act, 1993</i> which may lead to legal and reputational implications.	High	Adoption of the recommendation	Low	Yes
There is a risk that Council will not meet the requirements of the <i>Local Government Act, 1993</i> which may lead to legal and reputational implications.	Medium	Adoption of the recommendation	Low	Yes
There is a risk that Council will not meet our customers' expected levels of service which may lead to reputational damage.	Medium	Adoption of the recommendation	Low	Yes
There is a risk to our customers of delayed determinations which may lead to reputational and financial implications.	Medium	Adoption of the recommendation	Low	Yes

Options

The following options are available to Council:

1. Subject to the restrictions of section 377 of the *Local Government Act, 1993* and section 393B of the *Local Government (General) Regulation, 2021*, delegated authority be given to the General Manager to exercise and/or perform on behalf of Council all functions for the period 15 August 2024 to 15 October 2024 and further that a report detailing any matters determined by the General Manager during this period be provided to the ordinary Council Meeting on 15 October 2024 for information.
2. Not adopt the recommendation.

Option one is recommended.

Conclusions

It is recommended that Council delegate authority to the General Manager to carry out necessary functions on behalf of Council for the period 15 August 2024 to 15 October 2024 to ensure continuity of service to our community over the period of the Local Government Election.

Attachments

AT-1 [!\[\]\(fa6f3af6bfa46c5d4a2d362681095beb_img.jpg\)](#) Section 377 Local Government Act 1993 No 30 - NSW
Legislation



Local Government Act 1993 No 30

Current version for 24 May 2021 to date (accessed 16 July 2021 at 12:02)

[Chapter 12](#) > [Part 3](#) > Section 377

377 General power of the council to delegate

- (1) A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council under this or any other Act, other than the following—
- (a) the appointment of a general manager,
 - (b) the making of a rate,
 - (c) a determination under section 549 as to the levying of a rate,
 - (d) the making of a charge,
 - (e) the fixing of a fee,
 - (f) the borrowing of money,
 - (g) the voting of money for expenditure on its works, services or operations,
 - (h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),
 - (i) the acceptance of tenders to provide services currently provided by members of staff of the council,
 - (j) the adoption of an operational plan under section 405,
 - (k) the adoption of a financial statement included in an annual financial report,
 - (l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,
 - (m) the fixing of an amount or rate for the carrying out by the council of work on private land,
 - (n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,
 - (o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the [Environmental Planning and Assessment Act 1979](#),
 - (p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,
 - (q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons,
 - (r) a decision under section 234 to grant leave of absence to the holder of a civic office,
 - (s) the making of an application, or the giving of a notice, to the Governor or Minister,

- (t) this power of delegation,
 - (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council.
- (1A) Despite subsection (1), a council may delegate its functions relating to the granting of financial assistance if—
- (a) the financial assistance is part of a specified program, and
 - (b) the program is included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and
 - (c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and
 - (d) the program applies uniformly to all persons within the council's area or to a significant proportion of all the persons within the council's area.
- (2) A council may, by resolution, sub-delegate to the general manager or any other person or body (not including another employee of the council) any function delegated to the council by the Departmental Chief Executive except as provided by the instrument of delegation to the council.
- (3) A council may delegate functions to a joint organisation only with the approval, by resolution, of the board of the joint organisation.

GM48/24. Minutes - United Wambo Voluntary Planning Agreement (VPA) Community Committee - 01/08/2024 **FILE:** 24/00070/003-04
Author: Integrated Planning & Reporting Specialist

Executive Summary

The United Wambo Voluntary Planning Agreement (VPA) Community Committee held its ordinary meeting on 01 Augst 2024. The minutes of the meeting are shown as **Attachment 1** for Council's information.

FOR INFORMATION

Attachments

AT-1 [↓](#) Minutes - United Wambo Voluntary Planning Agreement
Community Committee 1 August 2024

MINUTES

UNITED WAMBO VOLUNTARY PLANNING AGREEMENT COMMUNITY
COMMITTEE

2 PM - 3 PM THURSDAY 1 AUGUST 2024



Present	Councillor Sue George (Chair) Aislinn Farnon (Glencore Representative) ✓ David Thelander (Community Member) Emily Lambkin (Community Member) Brian Atfield (Community Member) Kellie Jordan (VPA Projects Officer)
In Attendance	Alex Theaker (IP& R Specialist); Samantha Calleja (Executive Assistant)
Meeting Location	Jerrys Plains School of Arts

1 Welcome and Apologies

- Welcome
- Acknowledgement of Country by Chair
- Apologies – Melinda Curtis

2 Disclosure of Interests

- Nil

3 Confirmation of Minutes

- The minutes of the United Wambo Voluntary Planning Agreement Community Committee meeting held on Thursday 2 May 2024, were confirmed.

MOVED Brian Atfield **SECONDED** David Thelander**4 Matters arising from the Minutes**

- Nil

5 Agenda Items**5.1 Action Table****FILE:24/00070/003-04**

The committee was presented with an Action Table providing an update on the actions arising from the United Wambo Committee meetings along with a separate handout with several points for consideration relating to the Jerrys Plains Recreation Ground Landscaping Design.

The committee agreed to the following:

- To realign the footpath from the red line to the blue line (shown on the diagram provided to the committee) so the footpath won't go underwater.

MINUTES**UNITED WAMBO VOLUNTARY PLANNING AGREEMENT COMMUNITY COMMITTEE****2 PM - 3 PM THURSDAY 1 AUGUST 2024**

- The footpath near the drainage line is to be raised above stormwater
- The 3 parking spaces do not need to be sealed
- The access road is to be sealed
- The ring road will be gravel and widened to 4m to allow for caravan access
- A decision on the camp site surface sealing will be deferred until an onsite meeting is held with councils engineering team

ACTION Alex Theaker to arrange an onsite meeting on 22 August 2024 at 2pm with committee members and council engineering team before the finalising of design plans. Videos showing flooding issues sent to council from Emily Lambkin to be used as part of this discussion.

ACTION Final Design Plans to be ready to bring to back to pop up session scheduled for September 2024 and can be reviewed at next Committee Meeting in November 2024.

NOTED**5.2 Project Update****FILE:24/00070/003-04**

For the committee's information, the project list was circulated with the agenda, with updates on the projects underway that are being supported by the United Wambo VPA.

NOTED**5.3 Financial Report
Executive Summary****FILE:24/00070/003-04**

The Financial Report as of 30 June 2024 was distributed for the Committee's information.

A question was raised regarding the interest on the VPA funds. It was confirmed it would appear in the figures of the next financial year.

ACTION VPA Projects Officer to supply A4 summary sheet for each meeting and include an A3 full page report once a year for the end of each financial year.

NOTED**5.4 Next steps for Jerrys Plains Recreation Ground
Master Plan****FILE:24/00070/003-04**

The United Wambo Voluntary Planning Agreement (UW VPA) Committee held a Project Prioritisation workshop on Thursday 18 April 2024.

MINUTES**UNITED WAMBO VOLUNTARY PLANNING AGREEMENT COMMUNITY
COMMITTEE****2 PM - 3 PM THURSDAY 1 AUGUST 2024**

Alex Theaker has suggested that the upgrade works be done in 2 phases to allow part of the recreation grounds to remain open and usable with a shorter shutdown period.

Discussion was held around gravel parking with markings for angled parking.

ACTION Councillor George to ask if the Pony Club grounds can be open for camping while the recreation grounds are closed for works.

ACTION Alex Theaker to raise the question if a bike track can go where the current car park is out the front of the hall.

NOTED**6 Other Business**

- Councillor George reminded the committee at the commencement of caretaker period all membership positions will become vacant. All committee members are encouraged to reapply for positions back on the committee when expressions of interest are open.

ACTION Email to be sent to current committee members when EOI is open.

7 Action List

Pulse/Action No	Meeting Date	Action	Responsible Officer	Due Date
	1 Aug 2024	Arrange an onsite meeting on 22 August 2024 at 2pm with committee members and council engineering team before the finalising of design plans. Videos showing flooding issues sent to council from Emily Lambkin to be used as part of this discussion.	Alex Theaker	22 Aug 2024
	1 Aug 2024	Final Design Plans to be ready to bring to back to pop up session scheduled for September 2024 and can be reviewed at next Committee Meeting in November 2024.	Kellie Jordan	September 2024

MINUTES**UNITED WAMBO VOLUNTARY PLANNING AGREEMENT COMMUNITY
COMMITTEE****2 PM - 3 PM THURSDAY 1 AUGUST 2024**

	1 Aug 2024	Supply A4 summary sheet for each meeting and include an A3 full page report once a year for the end of each financial year	Kellie Jordan	Next Meeting
	1 Aug 2024	Ask if the Pony Club grounds can be open for camping while the recreation grounds are closed for works	Cr George	Next Meeting
	1 Aug 2024	Raise the question if a bike track can go where the current car park is out the front of the hall.	Alex Theaker	Next Meeting

8 Next Meeting

- Thursday 14 November, 12pm – 1pm at Jerrys Plains School of Arts Hall

The meeting closed at 2.44PM.

Sue George

Chair