

MINUTES OF EXTRAORDINARY MEETING OF SINGLETON COUNCIL HELD IN THE COUNCIL CHAMBERS QUEEN STREET SINGLETON ON TUESDAY 4 JUNE 2024, COMMENCING AT 5.30PM.

PRESENT:

Crs S Moore (Mayor and Chairperson), G Adamthwaite, S George, T Jarrett, H Jenkins, S Johnstone, M McLachlan, T McNamara and V Scott.

Cr D Thompson leave of absence was noted.

APOLOGIES

Nil.

IN ATTENDANCE

Melinda Curtis, Acting General Manager, Mark Wiblen, Manager Corporate Services, Rebecca Bailey, Governance Lead, Adrian Panuccio, General Manager Mid Coast Council (virtual), Gareth Broadrick, Director Capstone (virtual) and Alison Bodiam, Manager People and Culture.

CONFIRMATION OF MINUTES

79/24 **MOVED** Cr Adamthwaite **SECONDED** Cr McLachlan that the minutes of Extraordinary Meeting of Singleton Council held on Tuesday 21 May 2024, be confirmed.

CARRIED

DISCLOSURES AND DECLARATIONS OF INTEREST

Nil.

WITHDRAWAL OF ITEMS AND LATE ITEMS OF BUSINESS

Nil.

General Manager's Report (Items Requiring Decision)

GM24/24 General Managers Recruitment

FILE:24/00037

The purpose of this report was to advise Council that a report has been prepared for consideration in Closed Council in relation to the appointment of a new general manager following the announcement of Mr Linnane's resignation.

80/24 **MOVED** Cr Jenkins **SECONDED** Cr McLachlan that Council **MOVE** to Closed Council (Confidential Section of Ordinary Meeting – Closed to the Public) at **5.35pm**

CARRIED

Governance Lead and Manager Corporate Services – Retired from the meeting at 5.40pm.

OPEN COUNCIL RESUMED AT 8.33PM.

Governance Lead and Manager Corporate Services – Returned to the meeting at 8.34pm.

Closed Council

CC10/24 General Managers Recruitment**FILE:23/00708**

The Committee **RECOMMENDED** to Council that:

- 1 The Mayoral Minute to the Extraordinary Council Meeting on Tuesday 4 June Closed Council in relation to the recruitment and appointment of a General Manager for Singleton Council be received and noted.**
- 2 Candidate 2, the preferred candidate selected at the conclusion of the Extraordinary Meeting of Council on Tuesday 4 June be offered the position of General Manager of Singleton Council and the Mayor be authorised, with advice from the Recruitment Consultant, to finalise negotiations based on the following: :-**
 - (a) Contract duration and remuneration be offered in accordance with this Mayoral Minute;
 - (b) The contract of employment being in accordance with the standard contract required by the Division of Local Government, and in particular adoption of the Council Policies in Schedule A relating to the General Manager.
- (iii) No public announcement of the name of the successful candidate be made until the Mayor has obtained a written acceptance of the offer from the preferred candidate;
- (iv) The Employment Contract between the appointee and the Council be executed under the Common Seal of the Council.

81/24 **MOVED** Cr Jenkins **SECONDED** Cr McNamara that the recommendations of Closed Council be adopted.

CARRIED

The meeting closed at 8.55pm and the minutes pages 1 to 2 were confirmed on 18 June 2024 and are a full and accurate record of proceedings of the meeting held on 4 June 2024.

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Mayor/Chairperson

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Acting General Manager