

MINUTES OF MEETING OF SINGLETON COUNCIL HELD IN THE COUNCIL CHAMBERS QUEEN STREET SINGLETON ON TUESDAY 21 MAY 2024, COMMENCING AT 5.30PM.

PRESENT:

Crs S Moore (Mayor and Chairperson), G Adamthwaite, S George, T Jarrett, H Jenkins, S Johnstone, M McLachlan, T McNamara, V Scott and D Thompson.

APPLICATION TO ATTEND VIA AUDIO VISUAL LINK

Councillor Jenkins has submitted a request to attend the Council Meeting tonight via audio visual link.

RECOMMENDATION: that Councillor Jenkins be permitted to attend the Council Meeting via audio visual link.

56/24 **MOVED Cr V Scott SECONDED Cr D Thompson** that Councillor Jenkins be permitted to attend the Council Meeting via audio visual link.

CARRIED

APOLOGIES

Nil.

IN ATTENDANCE

Melinda Curtis, Acting General Manager; Nicole Rindal, Acting Director Organisation & Community Capacity; Dwight Graham, Director Corporate & Commercial Services; Justin Fitzpatrick-Barr, Director Infrastructure and Planning; Alex Theaker, Acting Executive Manager and Rebecca Bailey, Governance Lead, Samantha Calleja, Executive Assistant, Kelly McGowan, Chief Financial Officer, and Adam Howell, IT Technical Support Officer. There were 30 members of the public present in the gallery.

CONFIRMATION OF MINUTES

57/24 **MOVED** Cr McLachlan **SECONDED** Cr Johnstone that the minutes of Meeting that the minutes of Meeting of Singleton Council held on Tuesday 16 April 2024, be confirmed with the following alteration:

Notice of Motion – Investigate Homeless Support the **Mover** of the Motion was Cr McLachlan and the **Seconder** was Cr McNamara .

CARRIED

DISCLOSURES AND DECLARATIONS OF INTEREST

Nil.

WITHDRAWAL OF ITEMS AND LATE ITEMS OF BUSINESS

Nil.

*Mayoral Minutes***MM3/24 Invitation to Participate in the 2024-2025 Bush Bursary Program****FILE:24/00008**

The purpose of this report was to advise that Council has been invited to participate in the 2024 Bush Bursary and Country Women's Association Scholarship Program, managed by the Rural Doctors Network (RDN), which is designed to provide medical, midwifery, and nursing students in NSW/ACT with rural immersion experiences during their university holidays. The program is funded by rural councils and the Country Women's Association of NSW, aiming to introduce students to rural life and medical practices in NSW.

- 58/24 **MOVED** Cr Moore **SECONDED** Cr Thompson that Council participate in the 2024 Bush Bursary and Country Women's Association Scholarship Program, managed by the Rural Doctors Network (RDN) to the value of \$1,500.00 which aims to introduce students to rural life and medical practices in NSW.

CARRIED

- 59/24 **MOVED** Cr S Johnstone **SECONDED** Cr S George that the following matters be brought forward for consideration:

1. Minutes Floodplain Risk Management Committee 13/11/2023
2. Adoption of the Singleton Floodplain Risk Management Study and Plan 2023
3. Proposed Lease Agreement for horse related recreation activities.
4. Minutes - United Wambo Voluntary Planning Agreement Committee - 02/05/2024

CARRIED**DI&P28/24 Minutes - Floodplain Risk Management Committee - 13/11/2023****FILE:21/00268**

The Minutes of the Singleton Floodplain Risk Management Committee held on 13 November 2023 were presented to Council for consideration at the 20 February 2024 Council Meeting. This included the Committee's recommendation to Council to adopt the Final revision for the Singleton Floodplain Risk Management Study and Plan 2023 (SFRMS&P).

At the February Council Meeting, several community members, sought Public Access to speak, and/or provide feedback on the Minutes – Floodplain Risk Management Committee – 13/11/2023 report. Each raised several concerns in relation to the report.

In response to the concerns raised, Council, when considering the report, resolved the following:

1. Notes the Minutes of the Floodplain Risk Management Committee; and
2. Defer the adoption of the Singleton Floodplain Risk Management Study and Plan 2023 pending consideration of points raised in Public Forum; and
3. The matter be brought back to Council for consideration following a Council Briefing.

A Councillor Briefing was held on 9 April 2024, at which Council staff and a representative from the Department of Planning and Environment presented a series of responses to the concerns raised at the February 2024 Council meeting. These responses are provided as an attachment to an additional report which is being presented to Council at its meeting on 21 May 2024; being a report titled - **Adoption of the Singleton Floodplain Risk Management Study and Plan 2023**.

The Minutes of the Floodplain Risk Management Committee meeting on 13 November 2023, along with this associated report, are hereby brought back to Council for formal endorsement. The minutes of the meeting are shown in **Attachment 1** of this report for Council's consideration, along with a recommendation for Council to consider in relation to the Singleton Floodplain Risk Management Study and Plan 2023 (SFRMS&P)

60/24

MOVED Cr Adamthwaite **SECONDED** Cr George that Council:

1. Notes the Minutes of the Floodplain Risk Management Committee held on 13 November 2023; and
2. Endorses the amendments agreed to by the Floodplain Risk Management Committee following a review of submissions received during the public exhibition period; and
3. Defers the adoption of the Singleton Floodplain Risk Management Study and Plan 2023 pending consideration of the report titled - Adoption of the Singleton Floodplain Risk Management Study and Plan 2023.

CARRIED

DI&P25/24 Adoption of the Singleton Floodplain Risk Management Study and Plan 2023

FILE:21/00268

The Minutes from the Singleton Floodplain Risk Management Committee held on 13 November 2023 were presented at the 20 February 2024 Council Meeting for Council's consideration. This included the Committee's recommendation to adopt the Final revision for the Singleton Floodplain Risk Management Study and Plan 2023 (SFRMS&P).

At the February 2024 Meeting, several community members sought Public Access to speak, and/or provide feedback on the report: Minutes – Floodplain Risk Management Committee – 13/11/2023. Each raised several concerns in relation to the report.

In consideration of the concerns raised, Council elected to defer the adoption of the SFRMS&P pending a Councillor Briefing on each of the items raised.

A Councilor Briefing session was held on 9 April 2024, at which Council staff, along with a representative from the Department of Planning and Environment, provided Councillors with a suite of responses to the concerns raised at the February 2024 Council Meeting. The concerns and responses are provided as part of this report.

The purpose of this report is to re-iterate the process that has been followed to develop the SFRMS&P and provide a more detailed recommendation for Council to consider with respect to the adoption of the SFRMS&P, taking on board the feedback that was received by the speakers at the Council Meeting in February 2024.

61/24 **MOVED** Cr Adamthwaite **SECONDED** Cr McNamara that Council:

Adopts the Singleton Floodplain Risk Management Study and Plan 2023, including the amendments agreed to by the Floodplain Risk Management Committee following a review of submissions received during the public exhibition period, along with the following key elements:

- a. The Design Flood (DF), Flood Planning Level (FPL) and Flood Planning Area (FPA) recommended in the Singleton Flood Risk Management Study & Plan 2023 will be applied as relevant.
- b. The Singleton Flood Risk Management Study & Plan 2023 will be made available on the Council website.
- c. The mapping of the Design Flood, Flood Planning Level, Flood Planning Area and Probable Maximum Flood (PMF) will be made available on the Council website.
- d. The current Singleton Floodplain Risk Management Study 2011 and Singleton Floodplain Risk Management Plan 2012 will be rescinded and replaced by the adopted Singleton Flood Risk Management Study & Plan 2023.
- e. A planning proposal will be prepared to update the Singleton Local Environmental Plan 2013 and Development Control Plan 2014 to align with the adopted Singleton Flood Risk Management Study & Plan 2023.
- f. An amendment of the Singleton Local Strategic Planning Statement will be made to be consistent with the recommendations of the Singleton Flood Risk Management Study & Plan 2023.
- g. Seek confirmation from Transport for NSW that:
 - i. Consideration has been given in the design for the Singleton Bypass to minimise flood impacts and to enable it to be suitable for flood evacuation to at least the 1% AEP flood level.
 - ii. TfNSW will undertake an updated Flood Study of the final bypass design that integrates with the Singleton Flood Risk Management Study & Plan 2023 and provide Council with all updated mapping.

- h. Council prepares a housekeeping amendment to the Singleton Local Environmental Plan 2013 to include Special Flood Consideration Clause 5.22 of the Standard Instrument Local Environmental Plan.
- i. Council includes in the housekeeping amendment, the recommended changes to the Singleton Local Environmental Plan 2013 within the Flood Risk Management Study and Plan.
- j. Council notes that adoption of the Flood Risk Management Study and Plan includes adoption of the Design Flood, Flood Planning Level and Flood Planning Area.
- k. Council places on its public website the Flood Planning Area Maps.

CARRIED**DI&P26/24 Proposed lease agreement for horse related recreation activities****FILE:24/00051**

The purpose of this report was for Council to consider a proposal to enter lease negotiations with Star Club Equestrian to accommodate their activities on a portion of property situated at Lot 1921 DP 818767, 54 Dyrring Road. The report also seeks Council approval to delegate authority to the General Manager to negotiate the terms and conditions of the proposed lease and determine a scope of required infrastructure works to support the Star Club Equestrian operations. A further report will be provided to Council following the negotiations to seek an appropriate funding allocation for the required infrastructure.

62/24 **MOVED** Cr Thompson **SECONDED** Cr McLachlan that:

- 1. Council delegates authority to the General Manager to enter lease negotiations with representatives from Star Club Equestrian to accommodate their activities on a portion of property situated at Lot 1921 DP 818767, 54 Dyrring Road in accordance with Council's Lease/Licence of Council Land & Buildings to Community Groups Policy; and
- 2. A further report be presented to Council following the negotiations to advise on the proposed required infrastructure works to support the Star Club Equestrian operations and seek Council approval for an appropriate funding allocation.

CARRIED**GM21/24 Minutes - United Wambo Voluntary Planning Agreement Committee - 02/05/2024****FILE:24/00070/003-03**

The United Wambo Voluntary Planning Agreement (UW VPA) committee held its ordinary meeting on 2 May 2024. The minutes of the meeting were circulated as part of this report for Council's consideration.

At a recent committee workshop and then reiterated within the minutes, a recommendation for the allocation of funds towards all design and engineering works

and stormwater upgrades has been submitted by the UW VPA Committee.

The UW VPA Committee held a Project Prioritisation workshop on Thursday 18 April 2024 to establish clear actions and steps for the proposed works and upgrades within the Jerrys Plains Recreation Ground masterplan.

Whilst awaiting the approval of the Plan of Management (PoM), the Committee is eager to continue the progression of the Recreation Ground upgrades and complete projects that fit within the current PoM guidelines.

The following projects were deemed the highest priority by the Committee.

1. All design and engineering works for stages 2 and 3. (Remainder of the works within the Masterplan)
2. Stormwater upgrades (drainage)

63/24 **MOVED** Cr George **SECONDED** Cr Thompson that Council

1. Approve \$100,000 for all design and engineering works for Stages 2 and 3 of the Jerrys Plains Masterplan.
2. Approve \$150,000 to undertake the first project to upgrade the stormwater and drainage at Jerrys Plains Recreation Ground.

CARRIED

General Manager's Report (Items Requiring Decision)

**GM20/24 Request for Leave of Absence - Cr Thompson -
22/05/2024 to 26/06/2024**

FILE:21/00157

The purpose of this report was for Council to consider a request for leave of absence from Councillor Thompson for the period from 22 May 2024 to 26 June 2024 inclusive. The reason for the leave is for a holiday.

64/24 **MOVED** Cr Adamthwaite **SECONDED** Cr Johnstone that Council approve leave of absence for Councillor Thompson for the period 22 May 2024 to 26 June 2024 inclusive.

CARRIED

GM18/24 Draft Council Committees Policy

FILE:19/00530

The purpose of this report was for Council to consider adopting the draft Council Committees Policy following a period of public exhibition.

65/24 **MOVED** Cr Thompson **SECONDED** Cr George that:

1. Draft POL/1026.1 Council Committees Policy be placed on public exhibition for a period of 28 days and public notice be given of Council's intention to adopt the draft document subject to consideration of submissions received.

2. Draft POL/1026.1 Council Committees Policy be adopted following the public exhibition period, provided that no submissions or objections are received and that no alterations are required to the draft document.
3. Should any objections or submissions be received or any alterations be required to the draft document, a further report be presented to Council prior to adopting draft POL/1026.1 Council Committees Policy.

CARRIED

**GM22/24 Integrated Planning and Reporting - Delivery Program
and Operational Plan 2024/2025 for Adoption FILE:23/00582**

The purpose of this report was to consider submissions received during the public exhibition of the Draft Delivery Program 2022-2026, Operational Plan 2024/2025 including Revenue policy and Budget and seek Council's adoption of these documents along with any revisions.

66/24 **MOVED** Cr Adamthwaite **SECONDED** Cr McLachlan that

1. Council adopts the Delivery Program 2022 – 2026.
2. Council adopts the 2024/2025 Operational Plan and Budget.
3. Council makes the following General Rates for the 2024/2025 year:

Rate Type	Category	Sub-Category	Ad Valorem Amount Cents in \$	Base Amount \$	% of Total Rate	Rate Yield \$'000
Ordinary	Residential	Singleton	0.3685	255.00	27.49%	7,348
Ordinary	Residential	Rural Residential	0.2561	255.00	7.46%	1,994
Ordinary	Residential	Village	0.1953	255.00	1.03%	274
Ordinary	Residential	Ordinary	0.1106	255.00	12.17%	3,252
Ordinary	Business	Singleton	0.8496	255.00	6.90%	1,843
Ordinary	Business	Mount Thorley	0.8326	255.00	1.43%	381
Ordinary	Business	Village	0.4829	255.00	0.17%	44
Ordinary	Business	Ordinary	0.1402	255.00	1.83%	489
Ordinary	Farmland	Ordinary	0.1234	255.00	6.71%	1,794
Ordinary	Mining	Coal	0.3386		34.81%	9,304
				Total Yield		26,727

4. Council makes the following Domestic Waste Management Services Charges for the 2024/2025 year:

Urban	2024/2025
Weekly general waste (240L), fortnightly recycling (240L), fortnightly garden organics (240L)	\$627.50
Weekly general waste (240L), fortnightly recycling (360L), fortnightly garden organics (240L)	\$650.00
Additional weekly general waste service (240L)	\$200.00
Additional fortnightly recycling service (240L)	\$100.00
Additional fortnightly green organics service (240L)	\$100.00
Additional fortnightly recycling service (360L)	\$125.00
Minimum domestic waste service charge	\$35.00
Rural	
Fortnightly general waste (240L), fortnightly recycling (240L), fortnightly garden organics (240L)	\$575.00
Fortnightly general waste (240L), fortnightly recycling (360L), fortnightly garden organics (240L)	\$610.00
Additional fortnightly general waste service (240L)	\$200.00
Additional fortnightly recycling service (240L)	\$100.00
Additional fortnightly garden organics service (240L)	\$150.00
Additional fortnightly recycling service (360L)	\$125.00
Minimum domestic waste service charge	\$35.00
Commercial Urban	
Weekly general waste (240L), fortnightly recycling (240L), fortnightly garden organics (240L)	\$575.00
Weekly general waste (240L), fortnightly recycling (360L), fortnightly garden organics (240L)	\$595.00
Additional weekly general waste service (240L)	\$200.00
Additional fortnightly recycling service (240L)	\$100.00
Additional fortnightly garden organics (240L)	\$100.00
Additional fortnightly recycling service (360L)	\$125.00
Commercial Rural	
Fortnightly general waste (240L), fortnightly recycling (240L),	\$575.00

fortnightly garden organics (240L)	
Fortnightly general waste (240L), fortnightly recycling (360L), fortnightly garden organics (240L)	\$595.00
Additional fortnightly general waste service (240L)	\$200.00
Additional fortnightly green organics service (240L)	\$150.00
Additional fortnightly recycling service (240L)	\$100.00
Additional fortnightly recycling service (360L)	\$125.00

5. Council makes the following Stormwater Management Service Charges for the 2024/2025 year:

For land categorised as residential: \$25.00

For residential strata lots: \$12.50

For land categorised as business: \$25.00, plus an additional \$25.00 for each 350 square metres or part of 350 square metres by which the area of the parcel of land exceeds 350 square metres up to a maximum charge of \$100.00.

6. Council makes the following Singleton Water Supply Charges for the 2024/2025 year:

Type	Charge Type	Base Charge \$	Usage Charge \$ per kilolitre
Singleton	Service Availability	205.59	2.63
	Obanvale	41.12	
	20 mm	205.59	
	25 mm	321.23	
	32 mm	526.31	
	40 mm	822.36	
	50 mm	1,284.94	
	65 mm	2,171.54	
	80 mm	3,289.44	
	100 mm	5,139.75	
	150 mm	11,564.44	

7. Council makes the following Mount Thorley Water Supply Charges for the 2024/2025 year:

Type	Charge Type	Base Charge \$	Usage Charge \$ per kilolitre
Mt Thorley	Service Availability	205.59	2.63
	20 mm	205.59	
	25 mm	321.23	
	32 mm	526.31	
	40 mm	822.36	
	50 mm	1,284.94	
	65 mm	2,171.54	
	80 mm	3,289.44	
	100 mm	5,139.75	
	150 mm	11,564.44	

8. Council makes the following Jerrys Plains Water Supply Charges for the 2024/2025 year:

Type	Charge Type	Base Charge \$	Usage Charge \$ per kilolitre
Jerrys Plains	Service Availability	102.80	2.63
	20 mm	205.59	
	25 mm	321.23	
	32 mm	526.31	
	40 mm	822.36	
	50 mm	1,284.94	
	65 mm	2,171.54	
	80 mm	3,289.44	
	100 mm	5,139.75	
	150 mm	11,564.44	

9. Council makes the following Broke Water Supply Charges for the 2024/2025 year:

Type	Charge Type	Service Availability Charge \$	Usage Charge \$ per kilolitre
Broke	Service Availability	205.59	2.63
	20 mm	205.59	
	25 mm	321.23	
	32 mm	526.31	
	40 mm	822.36	
	50 mm	1,284.94	
	65 mm	2,171.54	
	80 mm	3,289.44	
	100 mm	5,139.75	
	150 mm	11,564.44	

10. Council makes the following Singleton Sewerage Scheme Charges for the 2024/2025 year:

Type	Category	Amount
Residential Customers	Sewerage Base Charge	\$888.93
Non-Residential Customers	Annual Sewerage Access Charge	\$850.44
	Sewer Usage Charge	\$2.60
Liquid Trade Waste Charges	Annual Liquid Trade Waste Fee	\$122.16
	Liquid Trade Waste Usage Charge per KL	\$2.04
Pressure Sewer Systems	Simplex Pump Maintenance Fee	302.01
	Duplex Pump Maintenance Fee	\$604.02
	Triplex Pump Maintenance Fee	\$906.03

11. Council makes the following On Site Sewage Management Charge (OSSM) for the 2024/2025 year:

Type	Category	Amount
On Site Sewage Management Fee (OSSM)	Annual Charge	\$132.13

12. In accordance with Part 4 Clause 36 of the *Local Land Services Regulation 2014*, Council levies the Catchment contribution rate in respect of the lands within the Singleton Local Government Area.
13. Council, in accordance with section 566 of the *Local Government Act 1993*, that if rates and charges are unpaid at the due date, increase the amount by a sum calculated at nine per cent (10.5%) per annum, simple interest, calculated daily for the year commencing 1 July 2025.
14. Council adopt the 2024/2025 Fees and Charges as attached to the report.
15. Council publish a copy of the Delivery Program 2022 – 2026, and the 2024/2025 Operational Plan and budget on its website.
16. Council advise the Office of Local Government of Council's adoption of the Operational Plan within 28 days of adoption.

CARRIED

**Upon being put to the meeting, the motion was declared carried.
For the Motion were Crs S Moore, G Adamthwaite, T McNamara, V Scott, D Thompson, S George, T Jarrett, M McLachlan and S Johnstone Total (9).
Against the Motion was Cr H Jenkins Total (1).**

GM21/24 Minutes - United Wambo Voluntary Planning Agreement Committee - 02/05/2024**FILE:24/00070/003-03**

This item was considered earlier in the meeting.

*Corporate and Commercial Services Report (Items Requiring Decision)***DCCS15/24 March 2024 Quarterly Budget Review Statement FILE:22/00270**

The purpose of this report was to present to Council for approval, the March 2024 Quarterly Budget Review Statement (QBRs). Following this review, Council's Net Operating Result before capital items for the year is a projected surplus of \$0.92m compared to Council's original budget of a \$1.27m deficit and capital expenditure is projected to be \$48.30m compared to the original budget of \$32.49m.

The most significant turnaround in net operating result from the December quarter has been the increase in User Fees and Charges and Interest on Investments.

- 67/24 **MOVED** Cr George **SECONDED** Cr Thompson that Council adopts the recommended budgetary changes presented in the March 2024 Quarterly Budget Review Statement.

CARRIED**DCCS16/24 Property Advisory Panel Annual Report and Review of Terms of Reference FILE:20/00126/002**

The purpose of this report was to provide Council with an annual report from Council's Property Advisory Panel (PAP) and to recommend an update to the PAP's terms of reference.

- 68/24 **MOVED** Cr Scott **SECONDED** Cr McLachlan that Council:

1. Note the annual report from the Property Advisory Panel
2. Adopt draft version 2 of the Property Advisory Panel's Terms of Reference
3. Rescind version 1 of the Property Advisory Panel's Terms of Reference.

CARRIED**DCCS17/24 C2019.001 - Leisure Facilities Management - Gym & Swim and Heights Sports Centre FILE:C2019.001**

The purpose of this report was to advise Council that a report has been prepared for Council's consideration in Closed Council as it contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it (the Tenderers).

- 69/24 **MOVED** Cr McLachlan **SECONDED** Cr George that the report on C2019.001 - Leisure Facilities Management - Gym & Swim and Heights Sports Centre be considered in

Closed Council with the press and public excluded in accordance with Section 10A(2)(d)(i) of the *Local Government Act, 1993* on the grounds that it contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

CARRIED

DCCS19/24 Long Term Financial Plan 2025-2034

FILE:24/00223

The purpose of this report was to present an update of Council's Long Term Financial Plan (2025-2034).

- 70/24 **MOVED** Cr Adamthwaite **SECONDED** Cr McNamara that Council endorse the Long Term Financial Plan 2025-2034.

CARRIED

Organisation and Community Capacity Report (Items Requiring Decision)

DOCC17/24 Appointment of Chair of Audit, Risk and Improvement Committee

FILE:23/00689

The purpose of this report was to advise Council that a report has been prepared for Council's consideration in Closed Council as the matter will involve the discussion of personnel matters concerning a particular individual.

- 71/24 **MOVED** Cr McLachlan **SECONDED** Cr Adamthwaite that the report on Appointment of Chair of Audit, Risk and Improvement Committee be considered in Closed Council with the press and public excluded in accordance with Section 10A(2)(a) of the *Local Government Act, 1993* on the grounds that the report addresses personnel matters concerning particular individuals (other than councillors).

CARRIED

DOCC11/24 Internal Audit Charter

FILE:15/0640

The purpose of this report was to seek adoption of the draft Internal Audit Charter.

- 72/24 **MOVED** Cr George **SECONDED** Cr McLachlan that Council adopt the draft Internal Audit Charter.

CARRIED

DOCC13/24 Minutes - Singleton and District Disability Advisory Committee - 09/04/2024

FILE:24/00036

The Singleton and District Disability Advisory Committee held its ordinary meeting on 9 April 2024. The minutes of the meeting were circulated as part of this report for Council's consideration.

Adele Cashion is the newly appointed CEO of Ourcare, following Lesleigh Adie's retirement in March 2024. Adele attended the April 2024 Singleton and District

Disability Advisory Committee Meeting as an observer and wishes to attend future meetings as an active committee member in representation of OurCare.

73/24 **MOVED** Cr Scott **SECONDED** Cr McLachlan that Council:

1. Notes the minutes of the Singleton and District Disability Advisory Committee meeting held on 9 April 2024.
2. Adopts the Committee Chair's recommendation to appoint Adele Cashion as a member of the Singleton and District Disability Advisory Committee for the remainder of the committee term.

CARRIED

Infrastructure & Planning Report (Items Requiring Decision)

**DI&P28/24 Minutes - Floodplain Risk Management Committee -
13/11/2023**

FILE:21/00268

This item was considered earlier in the meeting.

**DI&P25/24 Adoption of the Singleton Floodplain Risk
Management Study and Plan 2023**

FILE:21/00268

This item was considered earlier in the meeting.

**DI&P26/24 Proposed lease agreement for horse related recreation
activities**

FILE:24/00051

This item was considered earlier in the meeting.

**DI&P27/24 Sports Grant Program Funding Allocations Round 2 -
2023/2024**

FILE:23/00363

The purpose of this report was to present to Council a recommendation to fund six (6) grant applications under Round 2 of the Singleton Council Sports Grant Program 2023/2024.

74/24 **MOVED** Cr Adamthwaite **SECONDED** Cr Thompson that:

1. Council approves the following applications for funding, totalling \$97,003.32 under Round 2 of the Singleton Sports Grant Program 2023/2024:

Applicant	Project	Project Cost	Grant Amount
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Singleton Strikers Football Club - Premier	Upgrade of Howe Park Football Facilities	\$29,324.00	\$29,324.00
Singleton United Rugby League Football Club Inc.	March 24 Improvements	\$4372.09	\$2186.05
Singleton Clay Target	Wireless remote controls for Simulated field course.	\$2145.45	\$1072.73
	Range Environment & Sustainability improvement	\$6841.08	\$3420.54
Singleton Junior Rugby League	Installation of Scoreboard	\$62,221.50	\$31,000.00
Singleton District Cricket Association	Cook 3 Pitch Improvement	\$60,000.00	\$30,000.00
Total		\$164,904.12	\$97,003.32

2. Council approves the carryover of \$32,278,68 of remaining funds in the 2023/2024 Singleton Sports Grant Program to the corresponding Program in 2024/2025.

CARRIED

**DI&P29/24 Minutes - Singleton Sports Council Committee -
18/04/2024**

FILE:23/00693

The Singleton Sports Council held its ordinary meeting on 18 April 2024. The minutes of the meeting were circulated as part of this report.

75/24 **MOVED** Cr Thompson **SECONDED** Cr George that:

1. Council notes the Minutes of the Singleton Sports Council meeting on 18 April 2024
2. Council acknowledges the concerns raised by the Hunter Valley Gliding Club with respect to the proposed alignment of the new Hunter Transmission Line and the risk posed to the club's activities at a nearby airstrip.
3. Council advocates on behalf of the Hunter Valley Gliding Club, requesting EnergyCo to continue working with the Club to mitigate any negative risk impact on their activities due to the proposed Hunter Transmission Line alignment.

CARRIED

DI&P30/24 Draft Gender Equitable Access and Usage Policy

FILE:16/0857

The purpose of this report was for Council to consider placing the draft Gender Equitable Access and Usage Policy on public exhibition for 28 days. An adopted Equitable Access and Usage Policy and Action Plan is required by 30 June 2024 to be eligible for funding under the Level the Playing Field Program.

76/24 **MOVED** Cr Adamthwaite **SECONDED** Cr Thompson that:

1. The Draft POL/1027.1 Gender Equitable Access and Usage Policy be placed on public exhibition for a period of 28 days and public notice be given of Council's intention to adopt the draft documents subject to consideration of submissions received.
2. The Draft POL/1027.1 Gender Equitable Access and Usage Policy be adopted following the public exhibition period, provided no submissions or objections are received and that no alterations are required to the draft documents.
3. Should any objections or submissions be received, or any alterations be required to the draft documents, a further report be presented to Council prior to adopting POL/1027.1 Gender Equitable Access and Usage Policy.

CARRIED

General Manager's Report (Items for Information)

GM23/24 Arts Upper Hunter

FILE:17/00618

The Arts Upper Hunter minutes of meetings held on 4 September 2023 and 23 November 2023 were circulated as part of the report for Council's information. A letter to the General Manager advising an increase in fees was circulated as part of this report.

NOTED

Corporate and Commercial Services Report (Items for Information)

DCCS18/24 Investment Report - April 2024

FILE:23/00420

In accordance with clause 212 of the *Local Government (General) Regulation, 2021* details were provided of the funds invested under section 625 of the *Local Government Act, 1993* as at 30 April 2024.

NOTED

Organisation and Community Capacity Report (Items for Information)

**DOCC14/24 Minutes - Audit Risk and Improvement Committee -
20/03/2024**

FILE:23/00689/001

The Audit Risk and Improvement Committee held its ordinary meeting on 20 March

2024. The minutes of the meeting were circulated as part of the report for Council's information.

NOTED**DOCC15/24 Minutes - Singleton Aboriginal Reconciliation
Committee - 09/04/2024****FILE:23/00383**

The Singleton Aboriginal Reconciliation Committee was scheduled to meet for its ordinary meeting on 9 April 2024. As a quorum was not achieved, the meeting was cancelled and no minutes were recorded.

NOTED**DOCC16/24 Minutes - Singleton Community and Economic
Development Fund Joint Management Board -
10/04/2024****FILE:21/00285/011**

The Singleton Community and Economic Development Fund Joint Management Board held its ordinary meeting on 10 April 2024. The minutes of the meeting were circulated as part of the report for Council's information.

NOTED*Questions Given***QG4/24 Questions of Which Notice Has Been Given - 16 April
2024****FILE:24/00199**

Responses were provided to the following Question of Which Notice Has Been Given:

1. Mayor Moore – Elderslie Road Branxton - Cycleway / footpath installation update.
2. Mayor Moore – Redbank submissions
3. Cllr Jenkins – What is Singleton Council doing to address the housing crisis
4. Cllr Jenkins – Who funded the garden at the entrance on the New England Highway
5. Cllr Jenkins – Question regarding Project Completion Reporting
6. Cllr Thompson – Will the hydro pool reopen 16 April 2024?
7. Cllr Thompson – Investigation of Federal grants regarding energy saving
8. Cllr McNamara – Investigate the on-street parking at Murrundi

NOTED

77/24 **MOVED** Cr Adamthwaite **SECONDED** Cr Thompson that Council **MOVE** to Closed Council (Confidential Section of Ordinary Meeting – Closed to the Public) at **6.40PM**

CARRIED**OPEN COUNCIL RESUMED AT 6.45PM.***Closed Council***CC9/24 C2019.001 - Leisure Facilities Management - Gym & Swim and Heights Sports Centre****FILE:C2019.001**The Committee **RECOMMENDED** to Council that:

1. Approve an exemption to the tendering of Leisure Facilities Management - Gym & Swim and Heights Sports Centre due to extenuating circumstances and enter into direct negotiations with Belgravia Leisure Pty Ltd for an extension of contract term of 3 years, for the period 1 July 2024 to 30 June 2027.
2. Give authority to the General Manager or their delegate to enter into direct negotiations with Belgravia Leisure Pty Ltd.

DOCC12/24 Appointment of Chair of Audit, Risk and Improvement Committee**FILE:23/00708**

The Committee **RECOMMENDED** to Council that Council appoint Paul Quealey to the position of Chair of the Audit, Risk and Improvement Committee for a four-year term commencing 1 July 2024.

78/24 **MOVED** Cr Adamthwaite **SECONDED** Cr McLachlan that the recommendations of Closed Council be adopted.

CARRIED

The meeting closed at 6.47PM and the minutes pages 1 to 18 were confirmed on 18 June 2024 and are a full and accurate record of proceedings of the meeting held on 21 May 2024.

.....
Mayor/Chairperson

.....
General Manager

**PUBLIC FORUMLIST
COUNCIL MEETING – 21/5/24
PAGE 1 OF 1**

Item Details

DI&P25/24 (Adoption of Singleton Floodplain Risk Management Study and Plan 2023)

Page No's

152-176

Speakers

Speakers For the recommendation	
Name and address	Representing self/organisation
Martin Falding	Martin Fallding will read a statement on the Singleton Floodplain Risk Management Study on behalf of the following residents: <ul style="list-style-type: none"> • Martin Fallding • Jan Fallding

Speakers Against the recommendation	
Martin Falding	Martin Fallding will read a statement on the Singleton Floodplain Risk Management Study on behalf of the following resident: <ul style="list-style-type: none"> • John Gould

Item Details & Report Author & No

GM21/24 – United Wambo VPA Committee 2/5/24

Page No's

48-55

Speakers

Speakers For the recommendation	
Name and address	Representing self/organisation

Speakers Against the recommendation	
Paul Nichols	Concerned resident

Item Details & Report Author & No

DI&P26/24 – Proposed lease agreement for horse related recreation activities

Page No's

177-183

Speakers

Speakers For the recommendation	
Name and address	Representing self/organisation
Sharon Bassett	Star Club Equestrian

Speakers Against the recommendation	