

MINUTES OF MEETING OF SINGLETON COUNCIL HELD IN THE COUNCIL CHAMBERS QUEEN STREET SINGLETON ON TUESDAY 18 APRIL 2023, COMMENCING AT 5.30PM.

PRESENT:

Crs S Moore (Mayor and Chairperson), G Adamthwaite, S George, T Jarrett, H Jenkins (from 5.36pm), S Johnstone, M McLachlan, V Scott and D Thompson were present in the Council Chambers and Cr T McNamara attended the meeting via audio visual link.

40/23 **MOVED** Cr D Thompson **SECONDED** Cr M McLachlan that Council approve the request from Cr T McNamara to attend the Meeting via audio visual link.

CARRIED

APOLOGIES

Nil.

IN ATTENDANCE

Dwight Graham, Acting General Manager; Vicki Brereton, Director Organisation & Community Capacity; Justin Fitzpatrick-Barr, Director Infrastructure and Planning; Mark Wiblen, Acting Director Corporate & Commercial Services and Larissa Britton, Coordinator Governance. There were four members of the public present in the gallery and no media representatives present.

CONFIRMATION OF MINUTES

41/23 **MOVED** Cr Adamthwaite **SECONDED** Cr Scott that the minutes of Meeting of Singleton Council held on Tuesday 21 March 2023, be confirmed.

CARRIED

DISCLOSURES AND DECLARATIONS OF INTEREST

- Item DCCS13/23 – Draft Donations Policy:
Cr S Moore (Mayor) disclosed a non-significant non-pecuniary interest as she is the President of Elderslie Hall which is one of the 11 Halls receiving rating donations. She proposed to take no action as there was no personal benefit and Elderslie is one of 11 Halls that are self-funded and managed in the Singleton Local Government Area.

WITHDRAWAL OF ITEMS AND LATE ITEMS OF BUSINESS

- Late Item of Business – DI&P13/23 – Leachate Management Upgrade Projects

*Corporate and Commercial Services Report (Items Requiring Decision)***DCCS12/23 Road Naming - Kendall Circuit, McDougalls Hill FILE:22/00325**

A report was provided for Council to consider the naming of a proposed road as part of a staged subdivision under DA 507/2005 and SA 46/2005 at McDougalls Hill.

42/23 **MOVED** Cr Thompson **SECONDED** Cr Johnstone that Council:

1. Endorse the road name Kendall Circuit and call for public submissions on the proposed name.
2. Formally adopt the name, signpost Kendall Circuit and publish notice of the new name in the NSW Government Gazette, provided no negative submissions are received.
3. Receive a further report prior to the adoption of a name, should any negative submissions be received.

CARRIED

DCCS13/23 Draft Donations Policy FILE:13/0633

A report was provided for Council to consider the draft Donations Policy.

43/23 **MOVED** Cr Jarrett **SECONDED** Cr George that Council:

1. Adopt POL/6016.3 Donations Policy.
2. Rescind POL/6016.2 Donations Policy.

CARRIED

*Infrastructure & Planning Report (Items Requiring Decision)***DI&P14/23 Public Exhibition of the draft Jerrys Plains Recreation Ground Plan of Management FILE:22/00230/004**

A report was provided for Council to consider sending the draft Jerrys Plains Recreation Ground Plan of Management to the Department of Planning and Environment (DPE) for Ministerial Consent and to exhibit the draft Plan of Management for Council to meet the requirements of the *Crown Land Management Act, 2016* and the *Local Government Act, 1993*.

44/23 **MOVED** Cr Jenkins **SECONDED** Cr George that:

1. The draft Jerrys Plains Recreation Ground Plan of Management be sent to the NSW Department of Planning and Environment for Ministerial Consent under the *Crown Land Management Act, 2016*.
2. Upon receipt of concurrence from NSW Department of Planning and Environment, the draft Jerrys Plains Recreation Ground Plan of Management be publicly exhibited for a period of not less than 28 days with an additional 14 days for submissions to be made.
3. A public hearing be held in respect to altering the categorisation of community land under section 36(4) of the *Local Government Act, 1993*.
4. Subsequent to the public exhibition period, a further report be presented to Council to consider submissions received during the exhibition period.

CARRIED

DI&P15/23 Minutes - Roads Advisory Committee - 15/12/2022 FILE:20/00034

The Roads Advisory Committee held its ordinary meeting on 15 December 2022. The minutes of the meeting and a report from Cr Tony Jarrett on his attendance at the 2022 National Local Roads Transport Conference were provided for Council's consideration.

45/23 **MOVED** Cr Adamthwaite **SECONDED** Cr McLachlan that Council:

1. Notes the minutes of the Roads Advisory Committee meeting held on 15 December 2022.
2. Adopts the following recommendations of the Roads Advisory Committee:

5.1 Sunnyside Lane - Unformed Road Closure

Council regulates traffic flow as per s115 of the *Roads Act, 1993* for the unformed section of Sunnyside Lane by placing appropriate bollards to restrict access by motor vehicles, while still allowing for pedestrian and cycling usage; provides parking space with appropriate signage for local community; and monitors the site for any further degradation.

CARRIED

DI&P16/23 Minutes - Singleton Weeds Advisory Committee - 08/03/2023 FILE:19/00046/006

The Singleton Weeds Advisory Committee held its ordinary meeting on 8 March 2023. The minutes of the meeting were provided for Council's consideration.

46/23 **MOVED** Cr George **SECONDED** Cr Thompson that Council:

1. Notes the minutes of the Singleton Weeds Advisory Committee meeting held on 8 March 2023.
2. Adopts the following recommendation of the Singleton Weeds Advisory Committee:

That Council endorses Mr John Schultz as a local landowner representative on the Weeds Advisory Committee.

CARRIED

**DI&P17/23 Hunter Valley Operations Continuation Project -
Submission of Advice in Response to the
Environmental Impact Statement**

FILE:M7-7

A report was provided presenting to Council the preliminary submission on the Hunter Valley Operations Continuation Project, identifying the matters of concern raised by Council staff and points for further clarification from the Applicant. A preliminary holding submission was provided to the Department of Planning and Environment on Monday 27 February 2023, subject to the endorsement of the submission by Council.

47/23 **MOVED** Cr George **SECONDED** Cr Thompson that Council endorse the preliminary submission on the Environmental Impact Statement for the Hunter Valley Operations Continuation Project.

CARRIED

DI&P18/23 Cook Park Tiered Seating Budget Adjustment

FILE:T2022.010

A report was provided seeking Council's approval to allocate additional grant funding for the Cook Park Tiered Seating project to allow efficient project delivery for the community.

48/23 **MOVED** Cr Thompson **SECONDED** Cr Adamthwaite that Council allocates additional Local Roads and Community Infrastructure funding of \$372,407 for the Cook Park Tiered Seating project to allow for continued project delivery in the 22/23 FY.

CARRIED

**DI&P19/23 Exhibition of Singleton Council Engineering
Specifications 2023**

FILE:16/0857

A report was provided for Council to consider placing the Singleton Council Engineering Specifications 2023 on public exhibition.

49/23 **MOVED** Cr Adamthwaite **SECONDED** Cr McLachlan that:

1. The draft Singleton Council Engineering Specifications 2023 be placed on public exhibition for a period of 28 days.
2. Public notice be given of Council's intention to adopt the draft Singleton Council Engineering Specifications 2023, subject to consideration of submissions received and provided there are no alterations to the draft document as a result of objections or feedback.
3. Should objections or feedback be received, Council receive a further report, to consider submissions received during the exhibition period, prior to adopting the final Singleton Council Engineering Specifications 2023.

CARRIED

DI&P13/23 Leachate Management Upgrade Projects

FILE:20/00223

A report was provided seeking Council's approval to allocate funds from the Waste Reserve to enable upgrade works to be undertaken on the leachate management systems at the Waste Management Facility.

50/23 **MOVED** Cr McLachlan **SECONDED** Cr Scott that Council endorse the allocation of \$400,000 from the Waste Reserve to fund required upgrades to the leachate management systems at the Waste Management Facility.

CARRIED

Corporate and Commercial Services Report (Items for Information)

DCCS14/23 Investment Report - March 2023

FILE:22/00272

In accordance with clause 212 of the *Local Government (General) Regulation, 2021* a report was provided to Council advising of funds invested under section 625 of the *Local Government Act, 1993* as at 31 March 2023.

NOTED

Organisation and Community Capacity Report (Items for Information)

**DOCC13/23 Minutes - Audit Risk and Improvement Committee -
15/03/2023**

FILE:22/00516/001

The Audit Risk and Improvement Committee held its ordinary meeting on 15 March 2023. The minutes were provided for Council's information.

NOTED

DOCC14/23 Minutes - Singleton & District Disability Advisory Committee - 04/04/2023

FILE:23/00037

The Singleton & District Disability Advisory Committee held its ordinary meeting on 4 April 2023. The minutes were provided for Council's information.

NOTED

Infrastructure & Planning Report (Items for Information)

DI&P20/23 Minutes - Singleton Sports Council - 16/02/2023

FILE:23/00030

The Singleton Sports Council held its ordinary meeting on 16 February 2023. The minutes of the meeting were provided for Council's information.

NOTED

Questions Given

QG2/23 Questions of Which Notice Has Been Given

FILE:23/00008

A response was provided to the following question from a Councillor from the 21 March 2023 Council Meeting:

1. Cr Val Scott – Jerrys Plains Playground.

NOTED

The meeting closed at 5.44pm and the minutes pages 1 to 6 were confirmed on 16 May 2023 and are a full and accurate record of proceedings of the meeting held on 18 April 2023.

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Mayor/Chairperson

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General Manager