

MINUTES OF MEETING OF SINGLETON COUNCIL HELD IN THE COUNCIL CHAMBERS QUEEN STREET SINGLETON ON TUESDAY 21 JUNE 2022, COMMENCING AT 5.46PM FOLLOWING THE PUBLIC FORUM.

PRESENT

Crs S Moore (Mayor and Chairperson), G Adamthwaite, S George, H Jenkins, T McNamara, V Scott and D Thompson were present in the Council Chambers and Crs T Jarrett and M McLachlan were present via Audio Visual Link.

APOLOGIES

91/22 **MOVED** Cr Jenkins **SECONDED** Cr Thompson that the apologies from Cr B Charlton for non-attendance at the meeting be accepted.

CARRIED

IN ATTENDANCE

Dwight Graham, Director Corporate & Commercial Services; Mary-Anne Crawford, Acting Director Infrastructure & Planning; Mark Wiblen, Manager Corporate Services; Sean Britton, Manager Strategy & Engagement and Larissa Britton, Coordinator Governance were present in the Council Chambers. Jason Linnane, General Manager; Vicki Brereton, Director Organisation & Community Capacity; Damian Morris, Manager Infrastructure Services; Brian Oberdorf, Acting Manager Water & Sewer; Alison Bodiam, Manager People & Culture and Aaron Malloy, Manager Waste & Circular Economy were present via Audio Visual Link. There were members of the public present in the gallery and no representatives of the media.

CONFIRMATION OF MINUTES

92/22 **MOVED** Cr G Adamthwaite **SECONDED** Cr V Scott that the minutes of Meeting of Singleton Council held on Tuesday 17 May 2022, be confirmed.

CARRIED

DISCLOSURES AND DECLARATIONS OF INTEREST

- Cr Sue George declared a non-significant non-pecuniary interest in item DI&P41/22 as her husband is the president of the Singleton Golf Club.

WITHDRAWAL OF ITEMS AND LATE ITEMS OF BUSINESS

- A Supplementary Agenda was circulated to Councillors which included the following items of business:
 - GM42/22 – Request for Donation – Singleton Tidy Towns Committee
 - DCCS28/22 – Integrated Planning and Reporting Documentation – Post Exhibition Update which supports Item DOCC18/22
 - DCCS29/22 – Additional Special Rate Variation Approval which supports Item DOCC18/22

93/22 **MOVED** Cr D Thompson **SECONDED** Cr G Adamthwaite to bring the two items from Public Forum forward for consideration.

CARRIED

Director Infrastructure & Planning Report (Items Requiring Decision)

DI&P45/22 8.2018.268.2 - Modification to Hours - Function Centre -

Lot 36 DP 247540 - 290 Old North Road Pokolbin -

PAN-171464

FILE:8.2018.268/09

Applicant: Perception Planning
Owner: Mr Darren McColl
Land and Location: Lot 36 on DP:247540 – 290 Old North Road, Pokolbin
Zoning: RU4 – Primary Production Small Lots
Proposal: S4.55(1a) – Modification to Hours and Days
Date of Application: 3 December 2021
Responsible Officer: Sarah Boyton

A report was provided for Council to consider a S4.55(1a) Application to Modify Development Consent DA 8.2018.268.2. The original application for a function centre was approved by Council on 15 July 2019. The proposal sought approval for the following.

- To add Monday to the list of operational days for the existing function centre.
- To extend the operational hours of the function centre with a finishing time of 11pm 7 days a week, to replace the Sunday, Tuesday, Wednesday and Thursday finish time of 10pm.
- To have amplified music to finish in line with the finish time of a function (11pm, 7 days a week).

There were no building works or earthworks proposed as part of the modification, the application was only requesting Condition 36 relating to the approved hours of operation for the function centre in the original consent be amended.

94/22 **MOVED** Cr G Adamthwaite **SECONDED** Cr S George that Council approve Modification Application 8.2018.268.2 - S4.55(1A) – Modification to Hours and Days subject to the following conditions:

Reasons for imposing conditions

The reason for the imposition of the following conditions is to:

- a) ensure, to Council's satisfaction, the objects of the *Environmental Planning and Assessment Act 1979* (as amended) are achieved;
- b) confirm and clarify the terms of Council's Approval;
- c) to encourage the proper management, development and conservation of natural and artificial resources, including agricultural land, natural areas, forest, minerals, water, towns and villages for the purpose of promoting the social and economic welfare of the community and a better environment;
- d) set standards and performance measures for acceptable environmental performance;
- e) provide for the ongoing management of the development.

Prescribed Conditions

- a) The work must be carried out in accordance with the requirements of the *Building Code of Australia (National Construction Code)*.
- b) In the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.
- c) A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - i) showing the name, address and telephone number of the Principal Certifying Authority for the work, and
 - ii) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - iii) stating that unauthorised entry to the work site is prohibited

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

- d) Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the Principal Certifying Authority for the development to which the work relates (not being the Council) has given the Council written notice of the following information:
 - i) in the case of work for which a principal contractor is required to be appointed:
 - a. the name and licence number of the principal contractor, and
 - b. the name of the insurer by which the work is insured under Part 6 of that Act,
 - ii) in the case of work to be done by an owner-builder:
 - a. the name of the owner-builder, and
 - b. if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under (d) becomes out of date, further work must not be carried out unless the Principal Certifying Authority for the development to which the work relates (not being the Council) has given the Council written notice of the updated information.

Inspections

The person having the benefit of the consent shall ensure that critical stage inspections are carried out and notify the Principal Certifying Authority (PCA) giving adequate notice of the time that each stage of the building/development is ready for inspection.

Note: Failure to have a critical stage inspection conducted by the PCA will constitute a breach of the *Environmental Planning and Assessment Act 1979*. Penalties may apply.

CONDITIONS OF CONSENT

1. Approved Plans and Documentation

The development consent incorporates this schedule of conditions and the plans referenced and stamped as follows:

| Plans Prepared By: Verte Design and Drafting | | | |
|---|-----------------------|--------------|-------------|
| Name of Plan | Drawing Number | Issue | Date |
| Site | A1 | DA Rev 1 | 31 Jan 2019 |
| Proposed Floor Plan | A3 | DA Rev 1 | 31 Jan 2019 |
| Elevations | A4 | DA Rev 1 | 31 Jan 2019 |
| Elevations | A5 | DA Rev 1 | 31 Jan 2019 |
| Landscaping | A8 | Da Rev 1 | 31 Jan 2019 |

Details of the development shown in the approved plans and documents referenced are altered in the manner indicated by:

- i) Any amendments made by Council on the approved plans or documents;
- ii) Any notes, markings, or stamps on approved plans or documents, and
- iii) Any conditions contained in this consent.

2. Construction Certificate, Principal Certifier & Notice Required

In accordance with the provisions of Section 6.6 of the *Environmental Planning and Assessment Act 1979* construction works approved by this consent must not commence until:

- a) A Construction Certificate has been issued by the consent authority, Council or an accredited certifier; and
- b) A Principal Certifier has been appointed by the person having benefit of the development consent in accordance with Section 6.5 of the *EP&A Act 1979*; and
- c) If Council is not the Principal Certifier, notify Council no later than two (2) days before building work commences as to who is the appointed Principal Certifier;

and

- d) At least two (2) days before commencement of building work, the person having benefit of the development consent is to notify Council as to the intention to commence building work.

3. Section 138 Approval

Any work within a public road must be inspected and approved by Council under the *Roads Act 1993* as the Roads Authority, including the construction of access crossovers and tree removal. The applicant is to submit an application in order to obtain a permit with conditions prior to starting any works on the Council Road Reserve.

4. Plumbing and Drainage Works

All plumbing and drainage works shall be carried out by a licensed plumber in accordance with the provisions of the *Plumbing and Drainage Act & Regulation 2011*, National Plumbing and Drainage Code AS/NZ 3500, and with the approval of Singleton Council being the Plumbing Regulator under delegation by NSW Fair Trading.

PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

5. Approval of On-Site Sewage Management Application

Prior to the issue of a Construction Certificate, an application under Section 68 of the *Local Government Act 1993* must be lodged and approved by Singleton Council for the proposed on-site sewage management system.

The application must be consistent with the on-site sewage management details approved under the development consent. Any significant variations to these details may impact on the viability of this development proposal and may require a Section 4.55, modification, under the *Environmental Planning and Assessment Act 1979* to be lodged with Council for further consideration.

6. Replacement Planting

Prior to the issue of a Construction Certificate, trees requiring removal are to be quantified, and replaced at a ratio of 2:1 elsewhere on the property (the western end of the property is recommended).

The new trees are to be planted prior to existing trees being removed. The trees are to be species consistent with that being removed, namely *Corymbia maculata* (Spotted Gum), *Eucalyptus mollucana* (Grey Box) and/or *Eucalyptus eugenoides* (Thin-leaved Stringybark). Evidence of the above is to be provided to Council prior to issue of a Construction Certificate.

Thereafter, the planted trees should be maintained for a period of three (3) years, and replaced if necessary.

Note: A section 138 under the *Roads Act 1993* is required to undertake works,

including tree removal, within the road reserve.

7. Access for people with disabilities

Prior to the issue of the Construction Certificate, the Principal Certifier shall be satisfied that access for people with disabilities from the public domain and all car parking areas on site to all tenancies within the building is provided. Compliant access provisions for people with disabilities shall be clearly shown on the plans submitted with the Construction Certificate. All details shall be provided to the Principal Certifier prior to the issue of the Construction Certificate. All details shall be prepared in consideration of the *Disability Discrimination Act 1992* and the relevant provisions of AS1428.1, AS1428.2, AS1428.4 and AS1735.12.

8. Section 7.11 contributions

A monetary contribution pursuant to the provisions of Section 7.11 of the *Environmental Planning and Assessment Act 1979* and Council's s7.11 Contributions Plan (Rural Non-Residential Development) towards to provision of the following services prior to the issue of a Construction Certificate for the provision of Function Centre.

| Facility Type/Fee Type | Quick Code | Contributions Rate | Number of Lots/ET | Amount Payable |
|-----------------------------------|------------|--|-------------------|----------------|
| Bushfire Services | 401 | \$3,484.00 per \$200,000 of capital cost | 2 | \$6,968.00 |
| Rural Roads | 142 | \$2,459.00 per equivalent dwelling | 3.17 | \$7,795.05 |
| Preparing and Administering Plans | 135 | \$167.00 per lot | 1 | \$167.00 |

A copy of the Contributions Plan may be inspected at Council's Customer Service Section, Administrative Building, Cnr Queen and Civic Avenue, Singleton or can be accessed on Council's Website www.singleton.nsw.gov.au.

The amount of contribution payable under this condition has been calculated at 8/07/2019. This amount shall be indexed at the time of actual payment in accordance with the Consumer Price Index (CPI) as published by the Australian Bureau of Statistics.

9. Details of Design Food Premises

The construction and fit-out of the food premises shall comply with all applicable legislation, regulation and standards including:

- a) *Food Act 2003*
- b) Food Regulation 2015
- c) Food Standards Code 2003
- d) AS 4674 for Design, Construction and Fit-out of Food Premises
- e) AS 1668.2-2002 – The use of ventilation and air conditioning in buildings

f) Building Code of Australia (BCA)

Details of compliance are to be included in the plans and specifications for the Construction Certificate to the satisfaction of the Certifying Authority.

10. Construction Drawings – Earthworks

Prior to the issue of a Construction Certificate, earthwork construction drawings are to be submitted to the PCA for approval. All earthworks are to be constructed in accordance with Australian Standard 3798-2007, "Guidelines on Earthworks for Commercial and Residential Developments".

Any alterations to existing surface levels on the site shall be undertaken in such a manner as to ensure that no additional surface water is drained onto or impounded on adjoining properties. If engineered fill is to be placed on the site, it shall be placed in accordance with Council's Development Engineering Specifications and *Australian Standard AS 3798 'Guidelines on Earthworks for Commercial and Residential Developments'*.

The finished level of any building area shall be designed to ensure a minimum surface grading of 1.5% oriented in the direction of the drainage system designed to cater for its catchment.

(**Note:** Refer to Singleton Development Engineering Design specification-documentation section for detailed drawing requirements).

11. Topsoil and Stockpile Material

Prior to release of a Construction Certificate, details of topsoil removal and stockpiling locations shall be submitted to the Principle Certifying Authority for approval.

Topsoil shall only be stripped from approved areas and shall be stockpiled for re-use during site rehabilitation and landscaping. Stockpiles of topsoil, sand, aggregate, spoil or other material stored on the site that is capable of being moved by running water shall be stored clear of any drainage line or easement, natural watercourse, footpath, kerb, and/or road surface. Suitable sediment and erosion control devices shall be installed prior to the stockpile being created. The stockpile shall be treated so its surface is erosion resistant to wind and water action.

12. Drainage Design

Prior to the issue of a Construction Certificate the applicant shall submit details of stormwater disposal with supporting calculations for the development to the Principal Certifier for approval.

The stormwater design is to be designed in accordance with Singleton Development Engineering design specifications and the applicant shall demonstrate that the development will not increase the limits of upstream and downstream flooding for floods over the range of 1 in 1 year to the 1 in 100 year Average Recurrence Interval (ARI) storm events by the inclusion of on-site stormwater detention controls.

Additionally, the provision of a water quality control system to treat stormwater runoff from the development as outlined in Council's DCP water quality performance guidelines and Stormwater Management strategy shall be included.

13. Sediment and Erosion Control Plan

Prior to the issue of a Construction Certificate, a sediment and erosion control plan is to be submitted and approved by the nominated Principal Certifier.

The sediment and erosions control plan shall be prepared in accordance with Council's Development Engineering Specifications and Landcom's 'Soil and Construction – Managing Urban Stormwater – Current edition.

PRIOR TO THE COMMENCEMENT OF WORKS

14. Notice of Commencement

At least 48 hours prior to the commencement of any development (including demolition, excavation, shoring or underpinning works), a notice of commencement of building or subdivision work form and appointment of the Principal Certifier form shall be submitted to Council.

15. Building Waste

Prior to any construction work commencing, containment of building waste materials shall be provided within the boundaries of the building site, above natural or excavated ground level, by a screened area of silt stop fabric or shade cloth, having minimum dimensions of 2.4 x 2.4 x 1.2 metres high OR equivalent size waste disposal bin.

The enclosure or bin shall be maintained for the term of the construction to the completion of the development.

The enclosure or bin shall be regularly cleaned to ensure proper containment of the building wastes generated on the site.

Appropriate provision is to be made to prevent wind-blown rubbish escaping from the containment.

16. Service Relocations

The registered proprietor of the land shall be responsible for all costs incurred in the necessary relocation of any services affected by the required construction works. Council and other service authorities should be contacted for specific requirements prior to commencement of any works.

17. Sediment and Erosion Control

The control of erosion and the prevention of silt discharge into drainage systems and waterways will be necessary in accordance with Council's Development Engineering

Specifications, Landcom's 'Soil and Construction – Managing Urban Stormwater - Current edition. Sediment and erosion control measures are to be implemented prior to the commencement of any earthworks and shall be maintained until satisfactory completion and restoration of site earthworks, including revegetation of all exposed areas.

18. Temporary Closet Requirements

A temporary closet shall be provided on site from the commencement of building work. No inspections will be made until the closet is installed.

A temporary closet shall be:-

- a) A water closet connected to the sewerage system to Council approval; or
- b) A water closet connected to an approved septic tank; or
- c) A chemical closet supplied by a contractor approved by Council.

DURING WORKS

19. Noise – Construction Sites

The operating noise level of construction site operations, including machinery, plant and equipment when measured at any affected premises, shall be evaluated and comply with the requirements of the NSW Office of Environment and Heritage publication "Interim Construction Noise Guideline" July 2009.

Approved Construction Times

The approved hours for construction of this development are:

Monday to Friday - 7.00am to 6.00pm.
Saturday – 8.00am to 1.00pm.

No construction work shall take place on Sundays or Public Holidays.

20. Waste Management

Rubbish generated from the development is to be suitably contained on site at all times. No rubbish shall be stockpiled in a manner which facilitates the rubbish to be blown off site.

21. Building Materials On-Site

All building materials, plant and equipment are to be placed on the building site. Building materials, plant and equipment (including water closets), are not to be placed on footpaths, roadways, public reserves, etc.

22. Earthworks

All earthworks carried out as part of the development are to be constructed in

accordance with Australian Standard 3798-2007, 'Guidelines on Earthworks for Commercial and Residential Developments'.

23. Dust Suppression

During the extraction, removal, and transportation of material associated with the works, the person having the benefit of the consent shall ensure that airborne dust is contained within the work site or transport vehicles, and does not impact on the amenity of the surrounding environment.

Effective environmental controls and practices shall be implemented and maintained to the satisfaction of Council and/or the Principal Certifier.

24. Inspection Requirements for Sanitary Drainage

The applicant shall ensure that Council, being the Plumbing Regulator under delegation by NSW Fair Trading, has been requested to and carried out inspection of the works at the following stages of construction:

- a) Internal drainage lines before the floor is laid, or concrete placed.
- b) Stackwork before being covered.
- c) External drainage lines before backfilling of the trenches.
- d) Final - on completion of all sanitary plumbing to drainage work.

Requests for inspections may be made either by telephone (02) 6578 7290 or in person at the Customer Services Counter.

Inspection requests are subject to the following:-

- a) Applicants are required to nominate the relevant Notice of Work and address prior to the inspection request being granted.
- b) Clerical staff only will receive all requests for inspections.
- c) Where work is not prepared, ready for inspection, applicants will be required to re-book inspections through the Customer Service Centre for the next available day and a re-inspection fee may be charged.
- d) Inspections must be received before 3.30 pm on the working day prior to when the inspection is required.
- e) Inspections within the township of Singleton will generally be carried out as AM or PM inspections.

25. Stormwater Disposal

Immediately after completion of any roof, a disposal system shall be installed which disposes of the stormwater without causing any adverse environmental impacts.

PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE

26. Occupation Certificate

The building shall not be occupied or used until an Occupation Certificate has been issued by the Principal Certifier.

Please be advised that Section 6.10 of the *Environmental Planning and Assessment Act 1979* prevents the Principal Certifier from issuing an Occupation Certificate until all conditions of Development Consent have been completed.

27. Driveway Access

Prior to issue of an Occupation Certificate, the driveway access to the property boundary shall include an all-weather suitably drained 2 coat bitumen sealed surface. The driveway access is to be designed and constructed in accordance with Council Development Engineering design and construction specifications.

Note: This work within the road reserve will required a Section 138 application.

28. Fire Safety Certificate

A Final Fire Safety Certificate must be obtained in accordance with Part 9, Division 4 of the Environmental Planning and Assessment (Amendment) Regulation 2000, prior to the issue of an Occupation Certificate for the building.

A copy of the Fire Safety Certificate and Fire Safety Schedule must be:

- a) Forwarded to Singleton Council;
- b) Forwarded to the Commissioner of NSW Fire and Rescue; and
- c) Prominently displayed in the building

29. Effluent Disposal

Prior to the issue of an Occupation Certificate, the on-site sewage management system shall be completed and an "Approval to Operate" issued, pursuant to Section 68 of the *Local Government Act 1993*, by Council.

30. Inspection by Council – Food Safety

Prior to the issue of an Occupation Certificate, Council must conduct an inspection of the final fit-out to ensure satisfactory compliance with relevant food safety requirements. Confirmation of compliance to be provided to the PCA.

A fee may be charged for this inspection in accordance with Council's Fees and Charges.

31. Damage Caused During Construction

Prior to issue of an Occupation Certificate, the applicant will repair any damage to a public road or associated structures such as kerb and gutter, drains, footpath and utility services caused as a consequence of the development works. Any remediation work is to be completed to Council's satisfaction.

32. Loading areas and car parking

Prior to the issue of an Occupation Certificate, construction of all loading areas is to be

completed.

Prior to the issue of an Occupation Certificate, construction of all nineteen (19) parking spaces are to be completed. The accessible parking space is to be constructed to the requirements of Australian Standard 2890.6 – 2009 – Off-street parking for people with Disabilities.

33. Proximity of Cut and Fill

Prior to the issue of an Occupation Certificate the cut and/or fill shall extend for a minimum of one metre clear of the building and the finished ground shall slope away from the building with a minimum fall of 50mm over the first metre.

PRIOR TO COMMENCEMENT/USE

34. Quality Assurance Program

Food premises that use water from a private water supply must submit a Quality Assurance Program to NSW Health to meet the requirements of the *Public Health Act 2010* and *Public Health Regulation 2012*.

35. Food Business Update Form

Prior to commencement of food business operations, the proprietor must notify Council of its business details on the “*Food Business Update Form*”.

ONGOING USE

Condition 36 has been amended as shall read as follows.

~~36. Hours of Operation~~

~~The function centre is permitted to operate between the following hours:~~

- ~~• 8.00am to 10.00pm – Sunday, Tuesday, Wednesday and Thursday; and~~
- ~~• 8.00am to 11.00pm – Friday, Saturday and notwithstanding the above, the day immediately before a public holiday.~~

~~These timeframes exclude set-up and clean-up, before and after a function.~~

~~All patrons must vacate the site within thirty (30) minutes of the conclusion of the function.~~

~~Additionally, amplified noise shall not be audible beyond the boundary of the premises after:~~

- ~~• 9:00pm – Sunday, Tuesday, Wednesday and Thursday; and~~
- ~~• 10:30pm – Friday, Saturday and notwithstanding the above, the day immediately before a public holiday.~~

36. Hours of Operation

The function centre is permitted to operate between the following hours:

- 8:00am to **10:30pm** – Sunday, **Monday**, Tuesday, Wednesday and Thursday; and
- 8:00am to **11:00pm** – Friday, Saturday and notwithstanding the above, the day immediately before a public holiday.

These timeframes exclude set-up and clean-up, before and after a function.

All patrons must vacate the site within thirty (30) minutes of the conclusion of the function.

Additionally, amplified noise shall not be audible beyond the boundary of the premises after:

- 10:00pm – Sunday, Monday, Tuesday, Wednesday and Thursday; and
- 10:30pm – Friday, Saturday and notwithstanding the above, the day immediately before a public holiday.

37. Maximum attendance

No more than 150 patrons shall be permitted to attend each function.

Condition 38 has been amended as shall read as follows;

~~38. Acoustic Measures~~

~~The development shall operate in accordance with the Acoustic Assessment, prepared by Spectrum Acoustics, dated February 2019.~~

~~In accordance with the acoustic assessment, all functions are to be wholly contained within the function centre building. Additionally, food stalls and vans are not to operate in conjunction with any function.~~

~~The person/s having benefit of the consent, or their appointed delegate, shall be present on-site at all times to monitor noise during functions.~~

38. Acoustic Measures

The development shall operate in accordance with the Acoustic Assessment, prepared by Spectrum Acoustics, dated February 2019.

In accordance with the acoustic assessment, all functions are to be wholly contained within the function centre building **with all external doors to remain closed during an event.**

Additionally, food stalls and vans are not to operate in conjunction with any function. The person/s having benefit of the consent, or their appointed delegate, shall be

present on-site at all times to monitor noise during functions.

39. Plan of Management

The Plan of Management shall be kept current and enforced by the person/s having benefit of the consent, or their appointed delegate, throughout the life of the development. Conditions separately stated in this consent shall prevail where inconsistencies arise with the Plan of Management.

The Plan of Management must include a register of complaints to be created and retained including;

- the date and time, where relevant, of the complaint;
- the means by which the complaint was made (telephone, mail, email or in person);
- any personal details of the complainant that were provided, or if no details, a note to that effect;
- the nature of the complaint;
- any action taken by the contact person in relation to the complaint including any follow-up; and
- if no action was taken by the contact person, the reason(s) why no action was taken.

A copy of the complaints register shall be made available to Council with twenty-four (24) hours of a request.

40. Waste Management

Waste shall be removed at regular intervals to appropriate locations and must not under any circumstances be allowed to accumulate on site.

Waste handling facilities shall be provided so that:

- stored waste does not create offence by emission of dust, leachate, odour, unsightliness or an environment suitable for vermin;
- putrescible waste is stored in shaded, ventilated, waterproof and vermin-proof conditions;
- storage containers will be conveniently located both for the user and the waste collector;
- storage containers will be readily manoeuvred from the waste storage area to the collection vehicle; and
- lids for the storage containers will prevent entry of water and be of light weight material or such construction as to be readily operated by the user.

41. Potable Water Supply at Food Premises

The premises shall have an adequate supply of potable water for the use in any activity involved in food preparation, personal hygiene, cleaning and sanitising.

42. Driveways to be Maintained

All access crossings and driveways shall be maintained in good order for the life of the development.

43. Site Management

The premises are to be maintained in a safe and tidy manner at all times to the satisfaction of Council.

44. Landscaping

Landscaping shall be maintained in accordance with the approved plan in a healthy state, and in perpetuity, by the existing or future owners and occupiers of the development.

If any of the vegetation comprising the landscaping dies or is removed, it is to be replaced with vegetation of the same species and similar maturity as the vegetation which has died or was removed.

45. Outdoor Lighting

All outdoor lighting must not detrimentally impact upon the amenity of other premises and adjacent dwellings and road reserve, and must comply with, where relevant, *AS 1158.3:2005 Lighting for roads and public spaces – Pedestrian Area (Category P) lighting – Performance* and design requirements and *AS 4282:1997 Control of the obtrusive effects of outdoor lighting*.

46. Car Parking

Car parking must be wholly contained within the lot boundaries at all times. Car parking in association with development on the site is expressly prohibited on Old North Road.

ADVICE

a. “Dial Before You Dig” Dial 1100

Before any excavation work starts, contractors and others should phone the “Dial Before You Dig” service to access plans/information for underground pipes and cables. www.dialbeforeyoudig.com.au

b. Plumbing and Drainage Work

All plumbing and drainage works shall be carried out by a licensed plumber in accordance with the provisions of the National Plumbing and Drainage Code AS 3500, the *Plumbing and Drainage Act & Regulations, 2011* and Singleton Council or Hunter Water Corporation, where applicable.

c. Termite Proofing

The building must be protected and maintained against attack from subterranean

termite in accordance with AS 3660.1.

d. Site Contamination Issues During Construction

Should any new information come to light during demolition or construction works which has the potential to alter previous conclusions about site contamination, Council must be immediately notified by the applicant, and works must cease. Works must not recommence on site until approval is granted by Council.

e. Other Approvals and Permits

The applicant shall apply to Council for all necessary permits including crane permits, road opening permits, hoarding or scaffolding permits, footpath occupation permits, and/or any other approvals under *Section 68 (Approvals) of the Local Government Act, 1993* or *Section 138 of the Roads Act, 1993*.

CARRIED

*Upon being put to the meeting, the motion was declared carried.
For the Motion were Crs S Moore, G Adamthwaite, T McNamara, D Thompson, S George, T Jarrett and M McLachlan Total (7).
Against the Motion were Crs V Scott and H Jenkins Total (2).
Absent from the meeting was Cr B Charlton Total (1).*

General Manager's Report (Items Requiring Decision)

**GM36/22 Minutes - Mount Thorley Warkworth Voluntary
Planning Agreement Community Committee -
05/05/2022**

FILE:22/00036

The Mount Thorley Warkworth Voluntary Planning Agreement (MTW VPA) Community Committee held its meeting on 5 May 2022. The minutes were provided for Council's consideration.

95/22 **MOVED** Cr V Scott that Council:

1. Note the minutes of the MTW VPA Community Committee held on 5 May 2022.
2. Adopt the following recommendations made by the MTW VPA Community Committee, allocating \$115,000 from the Mount Thorley Warkworth VPA reserve funds:
 - 5.1 (viii) Bulga Community Centre
The Committee recommended to Council that \$85,000 be allocated to the improvement works.
 - 5.3 Bulga Stock Reserve
The Committee note the update for the site and recommend to Council that an allocation of up to \$30,000 be made for the Ecological Restoration Plan.

3. That Council defer consideration of the following items until a ruling on appropriate funding from MTW VPA intended for Bulga Village can be sought from the Department of Planning & Environment and the Office of Local Government:

Item 5.2 Bulga Milbrodale Equestrian Centre Feasibility Study as recommended by the MTW VPA Community Committee on 5 May 2022.

Item 5.5 Baiame Cave Access as recommended by the MTW VPA Community Committee on 5 May 2022.

Additional project nomination for the allocation of \$4,480.64 for the installation of a public wi-fi network at Bulga Hall.

The **MOTION LAPSED** as no seconder was received.

MOVED Cr D Thompson **SECONDED** Cr S George that Council:

1. Note the minutes of the MTW VPA Community Committee held on 5 May 2022.
2. Adopt the following recommendations made by the MTW VPA Community Committee, allocating \$264,480.64 from the Mount Thorley Warkworth VPA reserve funds:

5.1 (vii) Bulga Community Centre

The Committee recommended to Council that \$85,000 be allocated to the improvements works

5.2 Bulga Milbrodale Equestrian Centre Feasibility Study

The Committee recommended to Council that:

1. The allocation of \$80,000 for the Bulga Milbrodale Equestrian Centre Feasibility Study
2. The proponent must become an incorporated body before the allocation of the funds for a Feasibility Study becomes available.
3. The proponent must agree that Council become a partner to the engagement and management for the scope of works, contractual arrangements, process for payment of monies and acquittals.

5.3 Bulga Stock Reserve

The Committee note the update for the site and recommend to Council that an allocation of up to \$30,000 be made for the Ecological Restoration Plan.

5.5 Baiame Cave Access

The Committee recommended to Council that an allocation of \$65,000 be

made for the planning of a public access road to the Baiame Caves as follows:

- The survey required to locate the Crown Reserve with respect to Welshs Road \$15,000
- A Hydrological Assessment required as the works will involve the building of culverts across the intermittent water course \$20,000
- Geotechnical Assessment \$10,000
- Detailed design and QS \$20,000

3. Allocate \$4,480.64 to install a Public Wi-Fi network at Bulga Hall.

*Upon being put to the meeting, the motion was declared carried.
For the Motion were Crs S Moore, G Adamthwaite, T McNamara, D Thompson, H Jenkins, S George, T Jarrett and M McLachlan Total (8).
Against the Motion was Cr V Scott Total (1).
Absent from the meeting was Cr B Charlton Total (1).*

CARRIED

General Manager's Report (Items Requiring Decision)

GM29/22 Council Meeting Dates - August 2022

FILE:21/00144

A report was provided for Council to consider rescheduling the ordinary Council Meeting in August 2022 to accommodate the upcoming Singleton by-election.

96/22 **MOVED** Cr H Jenkins **SECONDED** Cr G Adamthwaite that the ordinary Council Meeting in August 2022 be scheduled to be held at 5.30pm on Tuesday, 30 August 2022 in the Council Chambers.

CARRIED

General Manager's Report (Items Requiring Decision)

GM30/22 2022 Determination - Local Government Remuneration Tribunal and Payment of Superannuation to Councillors

FILE:21/00162

A report was provided for Council to consider the annual fees payable to the Mayor and Councillors for the 2022/2023 financial year and to determine whether to make optional superannuation contribution payments to the Mayor and Councillors in accordance with recent changes to the *Local Government Act, 1993*.

97/22 **MOVED** Cr D Thompson **SECONDED** Cr S George that:

1. The Mayoral fee be increased to \$46,040 and the Councillor fees be increased to \$21,100 in accordance with the Local Government Remuneration Tribunal's decision for the financial year commencing 1 July 2022.
2. Council make superannuation contribution payments to the Mayor and Councillors from 1 July 2022 in accordance with section 254B of the *Local Government Act, 1993*.

CARRIED

General Manager's Report (Items Requiring Decision)

GM31/22 Draft Councillor Induction & Professional Development Policy **FILE:19/00530**

A report was provided for Council to consider the draft Councillor Induction & Professional Development Policy.

98/22 **MOVED** Cr G Adamthwaite **SECONDED** Cr S George that Council:

1. Adopt draft POL/1023.2 Councillor Induction & Professional Development Policy; and
2. Rescind POL/1023.1 Councillor Induction & Professional Development Policy.

CARRIED

General Manager's Report (Items Requiring Decision)

GM32/22 Draft Councillors Expenses & Facilities Policy **FILE:19/00530**

A report was provided for Council to consider the draft Councillors Expenses and Facilities Policy following the public exhibition period.

99/22 **MOVED** Cr D Thompson **SECONDED** Cr S George that Council:

1. Adopt draft POL/1008.15 Councillors Expenses and Facilities Policy.
2. Rescind POL/1008.14 Councillors Expenses and Facilities Policy.

CARRIED

*General Manager's Report (Items Requiring Decision)***GM33/22 Draft Code of Meeting Practice****FILE:19/00530**

A report was provided for Council to consider the draft Code of Meeting Practice Policy following the public exhibition period.

100/22 **MOVED** Cr T McNamara **SECONDED** Cr H Jenkins that Council:

1. Adopt draft POL/1014.10 Code of Meeting Practice Policy.
2. Rescind POL/1014.9 Code of Meeting Practice Policy.

CARRIED*General Manager's Report (Items Requiring Decision)***GM34/22 Draft Election Campaign Signage Policy****FILE:19/00530**

A report was provided for Council to consider the draft Election Campaign Signage Policy.

101/22 **MOVED** Cr G Adamthwaite **SECONDED** Cr T Jarrett that Council adopt draft POL/1024.1 Election Campaign Signage Policy.

CARRIED*General Manager's Report (Items Requiring Decision)***GM35/22 2022 Local Government NSW (LGNSW) Annual Conference****FILE:21/00158/001**

A report was provided advising Council that the 2022 Local Government NSW (LGNSW) Annual Conference is being held at the Crowne Plaza Hunter Valley from Sunday, 23 October to Tuesday, 25 October 2022 and to consider Councillor attendance at this conference.

102/22 **MOVED** Cr H Jenkins **SECONDED** Cr D Thompson that Council defer consideration of nominations and determination of up to three Councillors to attend the 2022 Local Government NSW (LGNSW) Annual Conference until the Council Meeting of 30 August 2022.

CARRIED

General Manager's Report (Items Requiring Decision)

GM36/22 Minutes - Mount Thorley Warkworth Voluntary Planning Agreement Community Committee - 05/05/2022

FILE:22/00036

This item was considered earlier in the meeting.

General Manager's Report (Items Requiring Decision)

GM37/22 Minutes - Singleton Australia Day Committee - 25/05/2022

FILE:22/00009

The Singleton Australia Day Committee held its meeting on 25 May 2022 and the minutes along with the Terms of Reference were provided for Council's consideration.

103/22 **MOVED** Cr D Thompson **SECONDED** Cr T McNamara that Council:

1. Note the minutes of the Singleton Australia Day Committee meeting held 25 May 2022.
2. Endorse the updated Terms of Reference for the Singleton Australia Day Committee.

CARRIED

General Manager's Report (Items Requiring Decision)

GM38/22 Leave of Absence - Mayor Sue Moore

FILE:21/00157

A report was provided advising that the Mayor, Sue Moore had requested a leave of absence for the period 9 July 2022 to 8 August 2022 due to knee surgery.

104/22 **MOVED** Cr G Adamthwaite **SECONDED** Cr H Jenkins that Council grant leave of absence to the Mayor, Sue Moore for the period 9 July 2022 to 8 August 2022.

CARRIED

*General Manager's Report (Items Requiring Decision)***GM42/22 Request for Donation - Singleton Tidy Towns Committee****FILE:19/00106**

A report was provided for Council to consider a request for a donation from the Singleton Tidy Towns Committee. The donation was requested to assist with costs in attending the Australian Sustainable Communities Tidy Towns Awards to be held in Hastings Victoria from 29 to 31 July 2022.

105/22 **MOVED** Cr T McNamara **SECONDED** Cr D Thompson that Council provide a one-off donation of \$3,000 to the Singleton Tidy Town Committee toward the cost of members attendance at the Australian Sustainable Communities Tidy Towns Awards to be held in Hastings Victoria from 29 to 31 July 2022.

AMENDMENT Cr M McLachlan **SECONDED** Cr G Adamthwaite that Council provide a one-off donation of \$6,000 to the Singleton Tidy Town Committee toward the cost of members attendance at the Australian Sustainable Communities Tidy Towns Awards to be held in Hastings Victoria from 29 to 31 July 2022.

The **AMENDMENT** was **PUT** and **CARRIED** and became the **MOTION**.

CARRIED*Organisation and Community Capacity Report (Items Requiring Decision)***DOCC18/22 Adoption of Singleton Integrated Planning and Reporting Documents and 2022/2023 Budget** **FILE:21/00271/004**

A report was provided for Council to consider the adoption of the following documents in accordance with Sections 402 to 405 of the *Local Government Act, 1993*:

- Draft Community Strategic Plan 2022-2032
- Draft Resourcing Strategy which includes:
 - Long Term Financial Plan 2022-2032
 - Workforce Plan/Our People Strategy 2022-2026
 - Draft Asset Management Strategy 2022-2032
- Draft Delivery Program 2022-2026 and Operational Plan 2022-2023.

106/22 **MOVED** Cr T McNamara **SECONDED** Cr Sue George that Council:

1. In accordance with section 402 of the *Local Government Act 1993*, Council adopts the draft Community Strategic Plan 2022 – 2032.
2. In accordance with section 403 of the *Local Government Act 1993*, Council adopts the draft Resourcing Strategy including the draft Long Term Financial Plan 2022 – 2032, draft Workforce Plan/Our People Strategy 2022 – 2026 and draft Asset

Management Strategy 2022 – 2032.

3. In accordance with section 404 of the *Local Government Act 1993*, Council adopts the draft Delivery Program 2022 – 2026.
4. In accordance with section 404 and 405 of the *Local Government Act 1993*, Council adopts the draft 2022-2023 Operational Plan and Budget.
5. Council makes the following General Rates for the 2022-2023 year:

| Rate Type | Category | Sub-Category | Ad Valorem Amount Cents in \$ | Base Amount \$ | % of Total Rate | Rate Yield \$'000 |
|-----------|-------------|-------------------|----------------------------------|--------------------|--------------------|----------------------|
| Ordinary | Residential | Singleton | 0.6735 | 248.00 | 21.05 | 6,597 |
| Ordinary | Residential | Rural Residential | 0.5186 | 248.00 | 14.92 | 1,713 |
| Ordinary | Residential | Village | 0.4647 | 248.00 | 31.61 | 254 |
| Ordinary | Residential | Ordinary | 0.266 | 248.00 | 20.64 | 2,937 |
| Ordinary | Business | Singleton | 1.1585 | 248.00 | 7.74 | 1,663 |
| Ordinary | Business | Mount Thorley | 1.1469 | 248.00 | 6.11 | 337 |
| Ordinary | Business | Village | 1.0345 | 248.00 | 17.79 | 41 |
| Ordinary | Business | Ordinary | 0.3597 | 248.00 | 16.12 | 449 |
| Ordinary | Farmland | Ordinary | 0.3006 | 248.00 | 10.05 | 1,636 |
| Ordinary | Mining | Coal | 0.6825 | | | 8,472 |
| | | | | Total Yield | | 24,099 |

6. Council makes the following Domestic Waste Management Services Charges for the 2022-2023 year:

| Urban | 2022-2023 |
|--|-----------|
| Weekly general waste (240L), fortnightly recycling (240L), fortnightly garden organics (240L) | \$550.00 |
| Weekly general waste (240L), fortnightly recycling (360L), fortnightly garden organics (240L) | \$590.00 |
| Additional weekly general waste service (240L) | \$200.00 |
| Additional fortnightly recycling service (240L) | \$100.00 |
| Additional fortnightly green organics service (240L) | \$100.00 |
| Additional fortnightly recycling service (360L) | \$125.00 |
| Minimum domestic waste service charge | \$35.00 |
| Rural | 2022-2023 |
| Fortnightly general waste (240L), fortnightly recycling (240L), fortnightly garden organics (240L) | \$470.00 |
| Fortnightly general waste (240L), fortnightly recycling (360L), fortnightly garden organics (240L) | \$520.00 |
| Additional fortnightly general waste service (240L) | \$200.00 |

| | |
|---|----------|
| Additional fortnightly recycling service (240L) | \$100.00 |
| Additional fortnightly garden organics service (240L) | \$150.00 |
| Additional fortnightly recycling service (360L) | \$125.00 |
| Minimum domestic waste service charge | \$35.00 |

| | |
|-------------------------|------------------|
| Commercial Urban | 2022-2023 |
|-------------------------|------------------|

| | |
|---|----------|
| Weekly general waste (240L), fortnightly recycling (240L), fortnightly garden organics (240L) | \$495.00 |
| Weekly general waste (240L), fortnightly recycling (360L), fortnightly garden organics (240L) | \$545.00 |
| Additional weekly general waste service (240L) | \$200.00 |
| Additional fortnightly recycling service (240L) | \$100.00 |
| Additional fortnightly garden organics (240L) | \$100.00 |
| Additional fortnightly recycling service (360L) | \$125.00 |

| | |
|-------------------------|------------------|
| Commercial Rural | 2022-2023 |
|-------------------------|------------------|

| | |
|--|----------|
| Fortnightly general waste (240L), fortnightly recycling (240L), fortnightly garden organics (240L) | \$495.00 |
| Fortnightly general waste (240L), fortnightly recycling (360L), fortnightly garden organics (240L) | \$545.00 |
| Additional fortnightly general waste service (240L) | \$200.00 |
| Additional fortnightly green organics service (240L) | \$150.00 |
| Additional fortnightly recycling service (240L) | \$100.00 |
| Additional fortnightly recycling service (360L) | \$125.00 |

7. Council makes the following Stormwater Management Service Charges for the 2022-2023 year:

For land categorised as residential: \$25.00

For residential strata lots: \$12.50

For land categorised as business: \$25.00, plus an additional \$25.00 for each 350 square metres or part of 350 square metres by which the area of the parcel of land exceeds 350 square metres up to a maximum charge of \$100.00.

8. Council makes the following Singleton Water Supply Charges for the 2022-2023 year:

| Type | Charge Type | Base Charge \$ | Usage Charge \$ per kilolitre up to 450KL/Above 450KL (Residential Customers Only) |
|-----------|---------------|----------------|--|
| Singleton | Access Charge | 181.29 | 2.32/3.48 |
| | Obanvale | 36.26 | |
| | 20 mm | 181.29 | |
| | 25 mm | 283.27 | |
| | 32 mm | 464.10 | |
| | 40 mm | 725.16 | |
| | 50 mm | 1,133.06 | |
| | 65 mm | 1,914.88 | |
| | 80 mm | 2,900.64 | |
| | 100 mm | 4,532.25 | |
| | 150 mm | 10,197.56 | |

9. Council makes the following Mount Thorley Water Supply Charges for the 2022-2023 year:

| Type | Charge Type | Base Charge \$ | Usage Charge \$ per kilolitre |
|-------------------------|---------------|----------------|-------------------------------|
| Mt Thorley Water Charge | Access Charge | 181.29 | 2.32 |
| | 20 mm | 181.29 | |
| | 25 mm | 283.27 | |
| | 32 mm | 464.10 | |
| | 40 mm | 725.16 | |
| | 50 mm | 1,133.06 | |
| | 65 mm | 1,914.88 | |
| | 80 mm | 2,900.64 | |
| | 100 mm | 4,532.25 | |
| | 150 mm | 10,197.56 | |

10. Council makes the following Jerrys Plains Water Supply Charges for the 2022-2023 year:

| Type | Charge Type | Base Charge \$ | Usage Charge \$ per kilolitre up to 450KL/Above 450KL |
|---------------|---------------|----------------|---|
| Jerrys Plains | Access Charge | 90.65 | 2.32/3.48 |
| | 20 mm | 181.29 | |
| | 25 mm | 283.27 | |
| | 32 mm | 464.10 | |
| | 40 mm | 725.16 | |
| | 50 mm | 1,133.06 | |
| | 65 mm | 1,914.88 | |

| | | | |
|--|--------|-----------|--|
| | 80 mm | 2,900.64 | |
| | 100 mm | 4,532.25 | |
| | 150 mm | 10,197.56 | |

11. Council makes the following Broke Water Supply Charges for the 2022-2023 year:

| Type | Charge Type | Base Charge \$ | Usage Charge \$ per kilolitre up to 450KL/Above 450KL |
|-------|-------------|----------------|--|
| Broke | Access | 181.29 | 2.32/3.48 |
| | 20 mm | 181.29 | |
| | 25 mm | 283.27 | |
| | 32 mm | 464.10 | |
| | 40 mm | 725.16 | |
| | 50 mm | 1,133.06 | |
| | 65 mm | 1,914.88 | |
| | 80 mm | 2,900.64 | |
| | 100 mm | 4,532.25 | |
| | 150 mm | 10,197.56 | |

12. Council makes the following Singleton Sewerage Scheme Charges for the 2022-2023 year:

| Type | Category | Amount |
|----------------------------|------------------------------------|----------|
| Residential Customers | Sewerage Base Charge | \$765.60 |
| Non-Residential Customers | Annual Sewerage Access Charge | \$732.36 |
| | Sewer Usage Charge | \$2.29 |
| Liquid Trade Waste Charges | Annual Liquid Trade Waste Fee | \$107.64 |
| | Liquid Trade Waste Usage Charge KL | \$1.80 |
| Pressure Sewer Systems | Simplex Pump Maintenance Fee | \$258.30 |
| | Duplex Pump Maintenance Fee | \$516.60 |
| | Triplex Pump Maintenance Fee | \$774.90 |

13. Council makes the following On Site Sewage Management Charge (OSSM) for the 2022-2023 year:

| Type | Category | Amount |
|--------------------------------------|---------------|---------|
| On Site Sewage Management Fee (OSSM) | Annual Charge | \$97.00 |

14. In accordance with Part 4 Clause 36 of the *Local Land Services Regulation 2014*, Council is authorised, empowered and required to levy the Catchment contribution rate in respect of the lands within the Singleton Local Government Area.
15. In accordance with section 566 of the *Local Government Act 1993*, that if rates and charges are unpaid at the due date, the amount shall be increased by a sum calculated at six per cent (6.0%) per annum, simple interest, calculated daily for the year commencing 1 July 2022.
16. The 2022-2023 Fees and Charges be adopted as attached to the report.
17. The expenditure for the financial year commencing 1 July 2022 as detailed in the 2022-2023 Operational Plan and that funds voted to meet expenditure be approved in accordance with clause 211 of the *Local Government (General) Regulation 2021* as attached to the report.
18. The Office of Local Government be advised of Council's adoption of the Operational Plan 2022 - 2023 within 28 days of adoption by Council.

CARRIED

*Upon being put to the meeting, the motion was declared carried.
For the Motion were Crs S Moore, G Adamthwaite, T McNamara, V Scott, D Thompson, S George, T Jarrett and M McLachlan Total (8).
Against the Motion was Cr H Jenkins Total (1).
Absent from the meeting was Cr B Charlton Total (1).*

Organisation and Community Capacity Report (Items Requiring Decision)

DOCC19/22 Singleton Legacy Fund

FILE:22/00153

A report was provided advising that Council at its meeting of 19 April 2021, approved the creation of the Singleton Legacy Fund and endorsed that the Mayor, Deputy Mayor and Council's Executive Leadership Team form the Governance Panel for the Singleton Legacy Fund.

A report was provided to Council with the Terms of Reference for the Governance Panel and associated Plans of Management for each of the Singleton Legacy Fund elements for consideration.

107/22 **MOVED** Cr G Adamthwaite **SECONDED** Cr T McNamara that Council:

1. Approve the Singleton Legacy Fund Governance Panel Terms of Reference.

2. Approve the associated Plans of Management for each of the elements contributing to the Singleton Legacy Fund:
 - a. Singleton Community and Economic Development Fund
 - b. Roads Fund
 - c. Commercial Property Fund
 - d. Infrastructure Management Fund.

CARRIED

Organisation and Community Capacity Report (Items Requiring Decision)

**DOCC20/22 Community Nominations - Singleton & District
Disability Advisory Committee**

FILE:22/00043

A report was provided seeking Council's approval of the community member nominations to the Singleton & District Disability Advisory Committee and to provide an update to the Terms of Reference for consideration.

108/22

MOVED Cr V Scott **SECONDED** Cr H Jenkins that Council:

1. Endorse the updated Terms of Reference for the Singleton & District Disability Advisory Committee
2. Approve the community nominations for the Singleton & District Disability Advisory Committee:
 - Maxine Smith
 - Sandy Cruickshanks
 - Rachel Baigent
 - Meagan Parish
 - Greg Bruce
 - Amanda Lenton
 - Jenna Barwick
 - Lesleigh Adie
 - Joss Davies
 - Alexander Gallagher
 - Harry Kirkwood.

CARRIED

*Organisation and Community Capacity Report (Items Requiring Decision)***DOCC21/22 Singleton Aboriginal Reconciliation Committee FILE:21/00507**

The Singleton Aboriginal Reconciliation Committee held its meeting on 3 May 2022 and the minutes were provided for Council's information. The Aboriginal Reconciliation Committee also reviewed its Terms of Reference, and this was provided for Council's consideration.

109/22 **MOVED** Cr T McNamara **SECONDED** Cr S George that Council:

1. Note the minutes of the Singleton Aboriginal Reconciliation Committee meeting held 3 May 2022.
2. Endorse the updated Terms of Reference for the Singleton Aboriginal Reconciliation Committee.

CARRIED

*Infrastructure & Planning Report (Items Requiring Decision)***DI&P37/22 Tree Management on Council Land Policy FILE:14/0249**

A report was provided for Council to consider placing the draft Tree Management on Council Land Policy on public exhibition prior to adoption.

110/22 **MOVED** Cr V Scott **SECONDED** Cr H Jenkins that:

1. Council place draft POL/25032 Tree Management on Council Land Policy on public exhibition for a period of 28 days and provide public notice of its intention to adopt the draft policy subject to consideration of submissions received.
2. Draft POL/25032 Tree Management on Council Land Policy be adopted following the public exhibition period subject to submissions received provided there are no objections.
3. Should objections be received a further report be presented to Council for the adoption of the draft Tree Management on Council Land Policy with consideration of the submissions received during the public exhibition period.

CARRIED

*Infrastructure & Planning Report (Items Requiring Decision)***DI&P38/22 Signs as Remote Supervision Policy****FILE:14/0249**

A report was provided for Council to consider the draft Signs as Remote Supervision Policy.

111/22 **MOVED** Cr G Adamthwaite **SECONDED** Cr D Thompson that Council adopt draft POL/25038 Signs as Remote Supervision Policy.

CARRIED*Infrastructure & Planning Report (Items Requiring Decision)***DI&P39/22 Draft Advertising at Sportsgrounds Policy****FILE:14/0249**

A report was provided for Council to consider the draft Advertising at Sportsgrounds Policy.

112/22 **MOVED** Cr D Thompson **SECONDED** Cr T McNamara that Council:

1. Adopt draft POL/25003.4 Advertising at Sportsgrounds Policy.
2. Rescind POL/25003.3 Advertising at Sportsgrounds Policy.

CARRIED

Cr Sue George left the meeting due to her declared conflict of interest, the time being 6:49pm.

*Infrastructure & Planning Report (Items Requiring Decision)***DI&P41/22 Adoption of the Draft Howe Park Plan of Management FILE:19/00551**

A report was provided for Council to consider the draft Howe Park Plan of Management (PoM). The adoption of the PoM will guide the use, development, and management of Howe Park on behalf of, and for the benefit of, the community.

113/22 **MOVED** Cr D Thompson **SECONDED** Cr T McNamara that Council:

1. Adopts the draft Howe Park Plan of Management in accordance with Section 40 of the *Local Government Act, 1993*.

2. Adopts the recategorisations as set out in the public hearing report prepared by Gondwana Consulting in accordance with Section 40A and 47G of the *Local Government Act, 1993*.

CARRIED

Cr Sue George returned to the meeting, the time being 6:51pm.

Infrastructure & Planning Report (Items Requiring Decision)

DI&P42/22 Minutes - Singleton Sports Council - 21/04/2022 **FILE:22/00034**

A report was provided presenting to Council the minutes from the meeting of the Singleton Sports Council held on 21 April 2022 and the draft Terms of Reference for the Singleton Sports Council for consideration.

114/22 **MOVED** Cr H Jenkins **SECONDED** Cr D Thompson that Council:

1. Note the minutes of the Singleton Sports Council meeting held on the 21 April 2022.
2. Adopt the draft Terms of Reference for the Singleton Sports Council.

JENKINS/THOMPSON

Infrastructure & Planning Report (Items Requiring Decision)

DI&P43/22 Singleton Council Sports Grant Program Funding Allocations **FILE:21/00520**

A report was provided presenting to Council a recommendation to fund five applications received under Round 2 of the Singleton Council Sports Grant Program 2021/2022.

115/22 **MOVED** Cr D Thompson **SECONDED** Cr H Jenkins that Council approve the following applications for funding, totalling \$48,727 (ex GST), under Round 2 of the Singleton Sports Grant Program 2021/2022:

| Applicant | Project | Grant Requested |
|-------------------------------|---|-----------------|
| Howe Park Tennis | Deep Cleaning of Synthetic Grass Courts 9-14 | \$11,880 |
| Singleton United Rugby League | Canteen Upgrade | \$2,068 |

| | | |
|----------------------------------|---|-----------------|
| Football Club | Upgrade Plant and Equipment | \$13,487 |
| Singleton AFC | Hot Water System Replacement | \$1,292 |
| Singleton Strikers Football Club | Provision of Temporary Facilities for the 2022 Season | \$20,000 |
| Total | | \$48,727 |

CARRIED*Infrastructure & Planning Report (Items Requiring Decision)***DI&P44/22 Minutes - Local Traffic Committee - 12/05/2022****FILE:22/00072**

The Local Traffic Committee held its ordinary meeting on 12 May 2022. The minutes of the meeting were provided for Council's consideration.

116/22 **MOVED** Cr S George **SECONDED** Cr G Adamthwaite that Council:

1. Note the minutes of the Singleton Local Traffic Committee Meeting held on 12 May 2022.
2. Note that in accordance with Section 226 of the *Local Government Act, 1993* the Mayor approved the following on 19 May 2022:

1. Agenda Item 10 - Event - Smoke in Broke - Temporary Traffic Management

Pre-approval was required in relation to this item as the event was due to take place on 11 and 12 June 2022 (prior to the 21 June 2022 Council meeting).

2. Any other business - Temporary parking restrictions - Singleton Youth Venue during use as polling venue

Local Traffic Committee recommended approval of the implementation of temporary parking restrictions on Pitt Street and Bathurst Street in the periods that the Singleton Youth Venue is used as a polling venue.

3. Adopt the following recommendations made by the Local Traffic Committee:

Item 1 - Foybrook Avenue/Magpie Street - Amendments to NO STOPPING restrictions

Recommendation:

Local Traffic Committee recommends that Council approves the installation of

the NO STOPPING signage at the intersection of Foybrook Avenue and Magpie Street as per drawing 'PS22-018 - Foybrook Avenue-Magpie Street - NO STOPPING restrictions'.

Item 2 - Event - Milbrodale Mountain Classic 2022 - Temporary Traffic Management

Recommendation:

Local Traffic Committee recommends that Council endorses the Traffic Guidance Scheme submitted for the 2022 Hedweld Milbrodale Mountain Classic and approves the event under Section 144 of the Roads Act 1993 with the following conditions:

1. Compliance with Traffic Guidance Schemes (TGS) must take precedence over any operational or competitive expedience encountered in the conduct of the race.
2. As per the Work Health and Safety Act 2011, traffic controllers and marshals must:
 - a. be properly inducted by the Event Organiser
 - b. receive training for their specific work site
 - c. be aware of their responsibilities in emergencies
 - d. be provided with proper personal protective equipment.
2. The Event Organiser is responsible for ensuring that the traffic control measures set out in the TGS's are properly and fully implemented at an appropriate time before a race commences.
3. Marshals, or any other person associated with the event, have no legal power to stop, hold, or direct traffic on any public road (unless they hold current accreditation).
4. Traffic Controllers must hold current traffic controller certification – 'Traffic Controller' (previously blue card)
5. Traffic Controllers can only operate in accordance with a TGS that has been authorised by the relevant Roads Authority, under Roads Regulation 2018
6. Traffic controllers must display their authorisation when controlling traffic.
7. Traffic controllers shall be relieved after two hours work and may be either rested or placed on other duties for a period of at least 15 minutes before being returned to traffic control duties.
8. The implementation of TGS's must be undertaken by a person that holds current certification – 'Implement Traffic Control Plans' (previously yellow card)
9. Any changes or modifications to the TGS can only be made by a person that holds appropriate current certification – 'Prepare a Work Zone Traffic

Management Plan' (previously red card)

10. The event organiser must undertake letterbox drops to all affected businesses and residents in the areas at least 7 days prior to the events taking place to advise of the upcoming event.

Item 3 - Wilkinson Boulevard/Casey Drive and Graham Avenue/Casey Drive - NO STOPPING restrictions and GIVE WAY signs

Recommendation:

Local Traffic Committee recommends that Council approves the installation of the NO STOPPING signage and GIVE WAY signage and associated line marking at the intersections of Wilkinson Boulevard/Casey Drive and Graham Avenue/Casey Drive as per drawing 'PS22-019 - Wilkinson Boulevard-Casey Drive-Graham Avenue - Parking restrictions and GIVE WAY signs'.

Item 4 - Queen Street - Combined Pedestrian (Zebra) Crossing and Children's Crossing

Recommendation:

Local Traffic Committee recommends that Council approves the conversion of the existing Children's Crossing on Queen Street in front of St Catherine's College to a combined Pedestrian (Zebra) Crossing and Children's Crossing as per drawing 'PS22-025 - Queen Street - Combined Pedestrian Crossing-Children's Crossing'.

Item 5 - Elizabeth Street - Extension of NO STOPPING restriction

Recommendation:

Local Traffic Committee recommends that Council approves the relocation of the NO STOPPING sign on Elizabeth Street, near to the vehicle access to the Water and Sewer Depot located at 189 John Street, as per drawing 'PS22-024 - Elizabeth Street - NO STOPPING sign relocation'.

Item 6 - Event - Singleton Triathlon 2022/2023 - Temporary Traffic Management

Recommendation:

Local Traffic Committee recommends that Council endorses the Traffic Management Plan for the following events to be conducted by the Singleton Triathlon Club on:

- Sunday, 3 July 2022
- Sunday, 7 August 2022
- Sunday, 4 or 11 September 2022
- Sunday, 2 October 2022
- Sunday, 6 November 2022
- Sunday, 4 December 2022
- Sunday, 1 or 8 January 2023
- Sunday, 5 February 2023

- Sunday, 5 March 2023
- Sunday, 2 April 2023
- Sunday, 7 May 2023
- Sunday, 4 June 2023

and approves the events in accordance with this plan under Section 144 of the Roads Act 1993 and the following conditions:

1. This approval is subject to Singleton Triathlon obtaining written approval by the NSW Police Force pursuant to Section 115 of the Road Transport Act 2013. **If Police approval is not granted, the event cannot take place.**
2. All race participants must follow the rules of the road unless special traffic control is provided.
3. Riders are to never cross the centreline of the road. Sanctions for crossing a centreline are to be put in place and issued to riders if necessary.
4. Compliance with Traffic Guidance Schemes (TGS's) must take precedence over any operational or competitive expedience encountered in the conduct of a race.
5. As per the Work Health and Safety Act 2011, traffic controllers and marshals must:
 - a. be properly inducted by the Event Organiser
 - b. receive training for their specific work site
 - c. be aware of their responsibilities in emergencies
 - d. be provided with proper personal protective equipment.
6. The Event Organiser is responsible for ensuring that the traffic control measures set out in the TGS's are properly and fully implemented at an appropriate time before a race passes any given point.
7. Marshals, or any other person associated with the event, have no legal power to stop, hold, or direct traffic on any public road (unless they hold current accreditation).
8. If Traffic Controllers are used, they must hold current traffic controller certification – 'Traffic Controller' (previously blue card)
9. Traffic Controllers can only operate in accordance with a TGS that has been authorised by the relevant Roads Authority, under Roads Regulation 2018
10. Traffic controllers must display their authorisation when controlling traffic.
11. Traffic controllers shall be relieved after two hours work and may be either rested or placed on other duties for a period of at least 15 minutes before being returned to traffic control duties.
12. The implementation of TGS's must be undertaken by a person that holds

current certification – ‘Implement Traffic Control Plans’ (previously yellow card)

13. Any changes or modifications to the TGS’s can only be made by a person that holds appropriate current certification – ‘Prepare a Work Zone Traffic Management Plan’ (previously red card)

Item 7 - Event - AusCycling 2022 - Temporary Traffic Management

Recommendation:

Local Traffic Committee recommends that Council endorses the Traffic Management Plans as submitted by AusCycling for the following events:

- Saturday 3 September 2022 – Road Race
- Sunday 4 September 2022 – Broke Criterium Course

and approves the events in accordance with these plans under Section 144 of the Roads Act 1993 and the following conditions:

1. This approval is subject to AusCycling obtaining written approval by the NSW Police pursuant to Section 115 of the Road Transport Act 2013. **If Police approval is not granted, the event cannot take place.**
2. All race participants must follow the rules of the road at all times unless special traffic control is provided.
3. Riders are to never cross the centreline of the road. Sanctions for crossing a centreline are to be put in place and issued to riders if necessary.
4. Compliance with Traffic Guidance Schemes (TGS’s) must take precedence over any operational or competitive expedience encountered in the conduct of a race.
5. As per the Work Health and Safety Act 2011, traffic controllers and marshals must:
 - a. be properly inducted by the Event Organiser
 - b. receive training for their specific work site
 - c. be aware of their responsibilities in emergencies
 - d. be provided with proper personal protective equipment.
6. The Event Organiser is responsible for ensuring that the traffic control measures set out in the TGS’s are properly and fully implemented at an appropriate time before a race passes any given point.
7. Marshals, or any other person associated with the event, have no legal power to stop, hold, or direct traffic on any public road (unless they hold current accreditation).
8. If Traffic Controllers are used, they must hold current traffic controller certification – ‘Traffic Controller’ (previously blue card)

9. Traffic Controllers can only operate in accordance with a TGS that has been authorised by the relevant Roads Authority, under Roads Regulation 2018
10. Traffic controllers must display their authorisation when controlling traffic.
11. Traffic controllers shall be relieved after two hours work and may be either rested or placed on other duties for a period of at least 15 minutes before being returned to traffic control duties.
12. The implementation of TGS's must be undertaken by a person that holds current certification – 'Implement Traffic Control Plans' (previously yellow card)
13. Any changes or modifications to the TGS's can only be made by a person that holds appropriate current certification – 'Prepare a Work Zone Traffic Management Plan' (previously red card)
14. The event organiser must undertake letterbox drops to all affected businesses and residents in the areas at least 7 days prior to the events taking place to advise of the upcoming events.

Item 8 - Francis Place - GIVE WAY sign and line marking

Recommendation:

Local Traffic Committee recommends that Council approves the installation of a GIVE WAY sign and associated line marking at the intersection of Francis Place and Gardner Circuit as per drawing '27/04/202155246 C(LM)'

Item 9 - Event - Elite Energy Hunter Cycling Classic – Temporary Traffic Management

Recommendation:

Local Traffic Committee recommends that Council endorses the Traffic Management Plans for the Elite Energy Hunter Classic Cycle Race to be held on Saturday 20th August 2022 as submitted by Elite Energy and approves the event in accordance with these plans under Section 144 of the Roads Act 1993 and the following conditions:

1. This approval is subject to Elite Energy obtaining written approval by the NSW Police Force pursuant to Section 115 of the Road Transport Act 2013.
If Police approval is not granted, the event cannot take place.
2. All race participants must follow the rules of the road at all times unless special traffic control is provided.
3. Riders are to never cross the centreline of the road. Sanctions for crossing a centreline are to be put in place and issued to riders if necessary.
4. Compliance with the Traffic Guidance Schemes (TGS's) must take

precedence over any operational or competitive expedience encountered in the conduct of a race.

5. As per the Work Health and Safety Act 2011, traffic controllers and marshals must:
 - a. be properly inducted by the Event Organiser
 - b. receive training for their specific work site
 - c. be aware of their responsibilities in emergencies
 - d. be provided with proper personal protective equipment.
6. The Event Organiser is responsible for ensuring that the traffic control measures set out in the TGS's are properly and fully implemented at an appropriate time before a race passes any given point.
7. Marshals, or any other person associated with the event, have no legal power to stop, hold, or direct traffic on any public road (unless they hold current accreditation).
8. If Traffic Controllers are used, they must hold current traffic controller certification – 'Traffic Controller' (previously blue card)
9. Traffic Controllers can only operate in accordance with a TGS that has been authorised by the relevant Roads Authority, under Roads Regulation 2018
10. Traffic controllers must display their authorisation when controlling traffic.
11. Traffic controllers shall be relieved after two hours work and may be either rested or placed on other duties for a period of at least 15 minutes before being returned to traffic control duties.
12. The implementation of TGS's must be undertaken by a person that holds current certification – 'Implement Traffic Control Plans' (previously yellow card)
13. Any changes or modifications to the TGS's can only be made by a person that holds appropriate current certification – 'Prepare a Work Zone Traffic Management Plan' (previously red card)
14. The TGS (TCP-HC-2022) is to be updated as follows:
 - a. A temporary speed limit of 40km/h is to be put in place at all locations in the Singleton LGA that are currently shown as being reduced to 60km/h
 - b. At the start of all temporary speed zones speed limit signs must be erected on both sides of the carriageway
 - c. At the end of all temporary speed zones a speed limit sign must be installed showing the pre-existing speed limit
 - d. Speed limit signs and return to speed signs are required on all arms of intersections subject to a temporary speed zone - there are a number of locations on the current TGS where not all arms are fully covered

15. The updated TGS (incorporating all requirements of item 14) is to be submitted to Council for review by 8 July 2022. If the updated TGS is not submitted to Council, the event cannot take place.

Item 10 - Event - Smoke in Broke - Temporary Traffic Management

Recommendation:

Council notes that the Mayor has approved the recommendation on behalf of Council on 19 May 2022 in accordance with Section 226 of the Local Government Act which states that one of the roles of the Mayor is "to of the exercise, in the cases of necessity, the policy-making function of the governing body of the council between meetings of the council"

Recommendation that has already been approved:

Local Traffic Committee recommends that Council endorses the 'Traffic Management Plan – Smoke in Broke 2022' and approves the implementation of the temporary traffic control measures required to run this event in accordance with this plan subject to the following conditions:

1. As per the Work Health and Safety Act 2011, traffic controllers and marshals must:
 - a. be properly inducted by the Event Organiser
 - b. receive training for their specific work site
 - c. be aware of their responsibilities in emergencies
 - d. be provided with proper personal protective equipment.
2. The Event Organiser is responsible for ensuring that the traffic control measures set out in the TGS's are properly and fully implemented at an appropriate time before the event begins.
3. Traffic Controllers must hold current traffic controller certification – 'Traffic Controller' (previously blue card).
4. Traffic Controllers can only operate in accordance with a TGS that has been authorised by the relevant Roads Authority, under the Roads Regulations 2018
5. Traffic controllers must display their authorisation when controlling traffic
6. Traffic controllers shall be relieved after 2 hours work and may be either rested or placed on other duties for a period of at least 15 minutes before being returned to traffic control duties.
7. Marshals, or any other person associated with the event, have no legal power to stop, hold, or direct traffic on any public road (unless they hold current accreditation).
8. The implementation of TGS's must be undertaken by a person that hold current certification – 'Implement Traffic Control Plans' (previously yellow card).

9. Any changes or modifications to the TGS's can only be made by a person that holds appropriate current certification – 'Prepare a Work Zone Traffic Management Plan' (previously red card).
10. The TGS (TCP-GTS-SIB-001) is to be updated as follows:
 - a. at the start of all temporary speed zones speed limit signs must be erected on both sides of the carriageway
 - b. At the end of all temporary speed zones a speed limit sign must be installed showing the pre-existing speed limit
 - c. The date needs to be updated to reflect that it has been reviewed/updated for the 2022 event. TGS's last a maximum of 12 months.
 - d. References to TCP (Traffic Control Plan) are to be updated to TGS (Traffic Guidance Scheme)
 - e. The notes on the TGS refer to TCAWS v5 - that version has been superseded and as such the notes are to be updated to refer to the current version.
11. The updated TGS (incorporating all requirements of item 10) is to be submitted to Council for review at least 4 weeks prior to the event. If the updated TGS is not submitted to Council, the event cannot take place.

Item 11 - Event – Broke Village Fair 2022 - Temporary Traffic Management

Recommendation:

Local Traffic Committee recommends that Council endorses the TMP for the Broke Village Fair 2022 and approves the implementation of the temporary traffic control measures required to run this event in accordance with the TMP with the following conditions:

1. As per the Work Health and Safety Act 2011, traffic controllers and marshals must:
 - a. be properly inducted by the Event Organiser
 - b. receive training for their specific work site
 - c. be aware of their responsibilities in emergencies
 - d. be provided with proper personal protective equipment.
2. The Event Organiser is responsible for ensuring that the traffic control measures set out in the TGS's are properly and fully implemented at an appropriate time before the event commences.
3. Marshals, or any other person associated with the event, have no legal power to stop, hold, or direct traffic on any public road (unless they hold current accreditation).
4. If Traffic Controllers are used, they must hold current traffic controller certification – 'Traffic Controller' (previously blue card)
5. Traffic Controllers can only operate in accordance with a TGS that has been authorised by the relevant Roads Authority

6. Traffic controllers must display their authorisation when controlling traffic.
 7. Traffic controllers shall be relieved after two hours work and may be either rested or placed on other duties for a period of at least 15 minutes before being returned to traffic control duties.
 8. The implementation of TGS's must be undertaken by a person that holds current certification – 'Implement Traffic Control Plans' (previously yellow card)
 9. Any changes or modifications to the TGS's can only be made by a person that holds appropriate current certification – 'Prepare a Work Zone Traffic Management Plan' (previously red card)
 10. The TGS (no. 1572_A) is to be reviewed and the date updated to reflect the date of the review.
 11. The updated TGS (incorporating the requirement of item 10) is to be submitted to Council for review by 11 August 2022. If the updated TGS is not submitted to Council, the event cannot take place.
3. Allocate funds from within the existing operational budget as follows to undertake the works recommended by the Local Traffic Committee:

| Item | Title | Source of funds | Est. amount |
|------|---|---------------------------------|-------------|
| 1 | Foybrook Avenue/Magpie Street - Amendments to NO STOPPING restrictions | TfNSW Traffic Facilities Budget | \$2,000 |
| 2 | Event - Milbrodale Mountain Classic 2022 - Temporary Traffic Management | N/A | \$0 |
| 3 | Wilkinson Boulevard/Casey Drive and Graham Avenue/Casey Drive - NO STOPPING restrictions and GIVE WAY signs | TfNSW Traffic Facilities Budget | \$3,000 |
| 4 | Queen Street - Combined Pedestrian (Zebra) Crossing and Children's Crossing | TfNSW Traffic Facilities Budget | \$4,000 |
| 5 | Elizabeth Street - Extension of NO STOPPING restriction | TfNSW Traffic Facilities Budget | \$1,000 |
| 6 | Event - Singleton Triathlon 2022/2023 - Temporary Traffic Management | N/A | \$0 |
| 7 | Event - AusCycling 2022 - Temporary Traffic Management | N/A | \$0 |
| 8 | Francis Place - GIVE WAY sign and line marking | N/A | \$0 |
| 9 | Event - Elite Energy Hunter Cycling Classic - Temporary Traffic | N/A | \$0 |

| | | | |
|----|--|-----|-----|
| | Management | | |
| 10 | Event - Smoke in Broke - Temporary Traffic Management | N/A | \$0 |
| 11 | Event – Broke Village Fair 2022 - Temporary Traffic Management | N/A | \$0 |

CARRIED*Infrastructure & Planning Report (Items Requiring Decision)*

**DI&P45/22 8.2018.268.2 - Modification to Hours - Function Centre -
Lot 36 DP 247540 - 290 Old North Road Pokolbin -
PAN-171464 FILE:8.2018.268/09**

This item was considered earlier in the meeting.

Cr M McLachlan, Cr T Jarrett and the General Manager left the meeting, the time being 6:53pm

General Manager's Report (Items for Information)

GM39/22 Minutes - Upper Hunter Weeds Authority - 17/03/2022 FILE:01/0183

The Upper Hunter Weeds Authority held its meeting on 17 March 2022. The meeting was attended by Crs Charlton and McNamara.

The minutes of the meeting were provided for Council's information.

NOTED*General Manager's Report (Items for Information)*

**GM40/22 Minutes - Singleton Combined Rural Halls Committee -
05/05/2022 FILE:01/0301**

The Singleton Combined Rural Halls Committee held their meeting on the 5 May 2022. The minutes and the Halls Reports were provided for Council's information.

NOTED

*General Manager's Report (Items for Information)***GM41/22 Local Government NSW - Destination and Visitor
Economy Conference****FILE:22/00009**

Cr Thompson attended the Destination and Visitor Economy Conference held in Orange from 17 to 19 May 2022. A copy of his report was provided for Council's information.

NOTED*Corporate and Commercial Services Report (Items for Information)***DCCS27/22 Investment Report - May 2022****FILE:21/00487**

In accordance with clause 212 of the *Local Government (General) Regulation, 2021* a report was provided advising of the funds invested under section 625 of the *Local Government Act, 1993* as at 31 May 2022.

NOTED*Corporate and Commercial Services Report (Items for Information)***DCCS28/22 Integrated Planning and Reporting Documentation -
Post Exhibition Update****FILE:21/00620**

A report was provided to Council with further clarity regarding changes to the Integrated Planning and Reporting draft documentation, post the public exhibition period.

NOTED*Corporate and Commercial Services Report (Items for Information)***DCCS29/22 Additional Special Rate Variation Approval****FILE:21/00620**

A report was provided advising Council that the Additional Special Rate Variation (ASRV) application made by Council to IPART for a 2.00% rates increase had been assessed and approved.

NOTED

Questions Given

QG3/22 Questions of Which Notice Has Been Given**FILE:21/00172**

Responses were provided to the following questions from Councillors:

1. Cr Val Scott – Conveyor Belt – 17/05/2022
2. Cr Val Scott – Details for Development Application – 17/05/2022
3. Cr Val Scott – Shade Sale at Jerrys Plains – 17/05/2022

NOTED

117/22 **MOVED** Cr H Jenkins **SECONDED** Cr D Thompson that Council **MOVE** to Closed Council (Confidential Section of Ordinary Meeting – Closed to the Public) at 6.56pm.

CARRIED**OPEN COUNCIL RESUMED AT 7.11PM.**

Cr Godfrey Adamthwaite left the meeting, the time being 7:14pm.

*Closed Council***CC3/22 State Highway B84 Golden Highway Warkworth - Request for Road Closure and Sale - United Wambo Joint Venture****FILE:22/00155**

It was **RECOMMENDED** that Council rejects the offer made by United Wambo Joint Venture for the proposed closure and sale of sections of road as described in the report, including the Golden Highway and encourage United Wambo Joint Venture to engage in active discussions with the General Manager or his delegate to reach an improved position.

CC4/22 Singleton Bypass Land Acquisition - Council Claim to Transport for NSW under the Land Acquisition (Just Terms Compensation) Act 1991 No 22**FILE:21/00410/009**

It was **RECOMMENDED** that Council:

1. Endorses the compensation claim to TfNSW for acquisition of Council owned land as outlined in the confidential report, recognising that the claim includes the costs for both the temporary relocation of Council's Water and Sewer Depot to 189 John Street, along with the permanent replacement of the Depot at Dyrring Road.

2. Writes to the Minister for Transport the Hon. David Elliott MP, the Minister for Regional Transport and Roads the Hon. Sam Farraway MLC, the Member for Upper Hunter, Mr Dave Layzell MP and the Member for Cessnock, Mr Clayton Barr MP to advise them of Council's compensation claim and the justification for making such a claim on behalf of the Singleton Community.
3. Requests an urgent meeting with the Ministers, Mayor, Deputy Mayor and General Manager to discuss the costs to the Singleton Community associated with relocating the Water & Sewer Depot as a result of the subject land acquisition by TfNSW.

118/22 **MOVED** Cr H Jenkins **SECONDED** Cr D Thompson that the recommendations of Closed Council be adopted.

CARRIED

The meeting closed at 7.15pm and the minutes pages 1 to 46 were confirmed on 19 July 2022 and are a full and accurate record of proceedings of the meeting held on 21 June 2022.

.....
Mayor/Chairperson

.....
General Manager

It is noted the Public Forum was held prior to the commencement of the Council and included the following items:

Item Details

GM36/22 – Minutes Mt Thorley Warkworth VPA Community Committee

Speakers

| | |
|--|--|
| Speakers For the recommendation | |
| | |
| Speakers Against the recommendation | |
| Greg Banks | Community Member Representative on MTW VPA Committee |

Item Details

DI&P45/22 – 8.2018.268.2 – Modification to Hours – Function Centre
– Lot 36 DP 247540 – 290 Old North Road Pokolbin

Speakers

| | |
|--|---|
| Speakers For the recommendation | |
| Suzanne McColl | On behalf of the Owner |
| Jack Peterkin | On behalf of the Applicant, Perception Planning |
| Speakers Against the recommendation | |
| | |