

MINUTES OF MEETING OF SINGLETON COUNCIL HELD IN THE COUNCIL CHAMBERS QUEEN STREET SINGLETON ON TUESDAY 15 FEBRUARY 2022, COMMENCING AT 5.30PM.

PRESENT:

Crs S Moore (Mayor and Chairperson), G Adamthwaite, B Charlton, S George, T Jarrett, H Jenkins, M McLachlan, V Scott and D Thompson.

APOLOGIES

11/22 **RESOLVED** that the apologies from Cr T McNamara for non-attendance at the meeting be accepted.

THOMPSON/GEORGE

IN ATTENDANCE

Jason Linnane, General Manager; Vicki Brereton, Director Organisation & Community Capacity; Mark Wiblen, Acting Director Business & Corporate Services; Justin Fitzpatrick-Barr, Director Infrastructure and Planning and Larissa Britton, Coordinator Governance. There were members of the public present in the gallery.

CONFIRMATION OF MINUTES

12/22 **RESOLVED** that the minutes of Meeting of Singleton Council held on Tuesday 1 February 2022, be confirmed.

SCOTT/THOMPSON

DISCLOSURES AND DECLARATIONS OF INTEREST

Nil.

WITHDRAWAL OF ITEMS AND LATE ITEMS OF BUSINESS

Nil.

PR1/22 Appreciation of Contribution to the Singleton Community

FILE:21/00043

The Mayor and General Manager presented an award of appreciation to Sarah Lukeman in recognition of her contribution to the Singleton community during her term as a Councillor.

*General Manager's Report (Items Requiring Decision)***GM10/22 2022 Destination and Visitor Economy (DVE)
Conference - 17 to 19 May 2022****FILE:22/00009**

A report was provided advising Council that the 2022 Destination and Visitor Economy (DVE) Conference is being hosted by Orange, Blayney and Cabonne Councils on 17 – 19 May 2022.

13/22 **RESOLVED** that the report be deferred to the Council Meeting of 15 March 2022.

ADAMTHWAITE/JENKINS*Business and Corporate Services Report (Items Requiring Decision)***DBS1/22 Road Naming - Rourke Street Hunterview****FILE:21/00509**

A report was provided for Council to consider the naming of an unnamed road as part of DA 8.2020.20.1 at Hunterview.

14/22 **RESOLVED** that:

1. Council endorse the road name Rourke Street and call for public submissions on the proposed name.
2. Should no negative submissions be received:
 - a) Council formally adopt the name
 - b) Signpost Rourke Street
 - c) Publish notice of the new name in the NSW Government Gazette.
3. Should any negative submissions be received, a further report be considered by Council prior to adoption of a name.

JENKINS/MCLACHLAN**DBS2/22 Road Naming - Cheal Street Hunterview****FILE:21/00509**

A report was provided for Council to consider the naming of an unnamed road as part of DA 8.2020.20.1 at Hunterview.

15/22 **RESOLVED** that:

1. Council endorse the road name Cheal Street and call for public submissions on the proposed name.
2. Should no negative submissions be received:
 - a) Council formally adopt the name

- b) Signpost Cheal Street
 - c) Publish notice of the new name in the NSW Government Gazette.
3. Should any negative submissions be received, a further report be considered by Council prior to adoption of a name.

ADAMTHWAITE/JENKINS

DBS3/22 December 2021 Quarterly Budget Review Statement FILE:03/0133

A report was provided to present to Council the December 2021 Quarterly Budget Review Statement (QBR). Following this review, Council's Net Operating Result before capital items for the year shows a projected deficit of \$399 thousand compared to Council's original budget of a \$1.90 million surplus.

The operating result is an improvement of \$314 thousand in the December quarter due to several variations as identified in the Quarterly Review Statement.

- 16/22 **RESOLVED** that Council adopt the recommended budgetary changes presented in the December 2021 Quarterly Budget Review Statement.

ADAMTHWAITE/MCLACHLAN

Organisation and Community Capacity Report (Items Requiring Decision)

**DOCC1/22 Singleton Arts & Culture Advisory Group - Approval of
Community Member Nominations FILE:20/00180/006-01**

A report was provided seeking Council's approval for the community member nominations to the Singleton Arts & Culture Advisory Group.

- 17/22 **RESOLVED** that:

1. Council approve the following nominations as community representatives on the Singleton Arts & Culture Advisory Group for a period of two (2) years from February 2022 to February 2024:
 - Ms Jess Hartigan
 - Mr Geoffrey Dunlop
 - Ms Wendy Mason-Jones
 - Ms Helen Sharrock
 - Mr Ethan Andrews
 - Ms Rebecca Rath
 - Ms Jan Fallding
 - Ms Kate Flannery
2. One position remain vacant and that the Terms of Reference for the Arts & Cultural Advisory Group be amended from 9 community members to 11 community members and that the three vacant positions be readvertised as

“identified positions” and designated as follows:

- One position to be filled only by a Wanaruah/Wonnarua person who identifies as an Aboriginal or Torres Strait Islander person, who is of Aboriginal and/or Torres Strait Islander descent, and who are accepted by the community as being Aboriginal and/or Torres Strait Islander.
- One position to be filled only by a person who identifies as having a disability.
- One position to be filled only by a person aged between 16 and 21 years of age as a youth delegate.

CHARLTON/THOMPSON

**DOCC2/22 Singleton Community Economic Development Fund -
Approval of Round 1 Applications**

FILE:21/00285/005

A report was provided seeking Council’s approval of Round 1 funding applications recommended by the Singleton Community Economic Develop Fund – Joint Management Board.

18/22 **RESOLVED** that Council approve the allocation of \$526,333 for the following funding applications submitted under Round 1 of the Singleton Community Economic Development Fund.

Organisation	Amount \$
Singleton Netball Association	56,331
Hunter Valley Wine and Tourism Association	50,000
Singleton PCYC	20,000
Rotary Club of Singleton on Hunter	14,200
Youth Off the Streets	41,000
Hunter Women’s Centre	30,020
Singleton Landcare	12,200
Singleton CWA	87,997
On Track Hunter	60,000
Singleton Heights Pre-School	26,880
Broke Residents Association	50,000
Singleton Triathlon Club	17,705
Lifeline Hunter	60,000

ADAMTHWAITE/MCLACHLAN

*Business and Corporate Services Report (Items for Information)***DBS4/22 Investment Report - November 2021****FILE:21/00487**

In accordance with clause 212 of the *Local Government (General) Regulation, 2021* a report was provided to Council advising of funds invested under section 625 of the *Local Government Act, 1993* as at 30 November 2021.

FOR COUNCIL'S INFORMATION**DBS5/22 Investment Report - December 2021****FILE:21/00487**

In accordance with clause 212 of the *Local Government (General) Regulation, 2021* a report was provided to Council advising of funds invested under section 625 of the *Local Government Act, 1993* as at 31 December 2021.

FOR COUNCIL'S INFORMATION**DBS6/22 Investment Report - January 2022****FILE:21/00487**

In accordance with clause 212 of the *Local Government (General) Regulation, 2021* a report was provided to Council advising of funds invested under section 625 of the *Local Government Act, 1993* as at 31 January 2022.

FOR COUNCIL'S INFORMATION*Organisation and Community Capacity Report (Items for Information)***DOCC3/22 Disclosures by New Councillors or Designated Persons - November 2021****FILE:21/00608**

In accordance with the requirements of the Code of Conduct, all new designated staff members of Council must complete and lodge a Disclosure of Interests form within three months of commencement.

A report was provided to Council advising that one return was received from the following newly appointed designated staff member for the month of November 2021:

- Acting Director Business & Corporate Services

FOR INFORMATION

DOCC4/22 2021/2022 Operational Plan - Six Month Status Report FILE:22/00116

A report was provided to Council and the community with the six-monthly status report on the 2021/2022 Operational Plan for the period 1 July 2021 to 31 December 2021.

FOR INFORMATION**DOCC5/22 Minutes - Audit Risk and Improvement Committee
03/11/2021****FILE:20/00276/005**

The Audit Risk and Improvement Committee held its ordinary meeting on 3 November 2021. The meeting minutes were provided for Council's information.

FOR INFORMATION**DOCC6/22 Audit Risk and Improvement Committee Chair's
Annual Report 2020/2021****FILE:20/00276/005**

The Audit Risk and Improvement Committee Chair's Annual Report for 2020/2021 was provided for Council's information.

FOR INFORMATION**DOCC7/22 Minutes - Singleton Community Economic
Development Fund Joint Management Board Meeting -
30/11/2021****FILE:21/00285/002**

The Singleton Community Economic Development Fund Joint Management Board (CEDF-JMB) held its ordinary meeting on 30 November 2021.

The meeting minutes were provided for Council's information.

FOR INFORMATION

*Infrastructure & Planning Report (Items for Information)***DI&P1/22 Meeting Notes - Singleton Sports Council - 16/09/2021 FILE:21/00195**

The Singleton Sports Council held its ordinary meeting on 16 September 2021. As a quorum was not achieved at the meeting, the Meeting Notes, as confirmed by Sports Council on 21 October 2021, were provided for Council's information.

FOR INFORMATION**DI&P2/22 Minutes - Singleton Sustainability Advisory Committee
- 04/11/2021 FILE:19/00046/003**

The Singleton Sustainability Advisory Committee held its ordinary meeting on 4 November 2021. The minutes of the meeting were provided for Council's information.

FOR INFORMATION**DI&P3/22 Minutes - Singleton Sports Council - 21/10/2021 FILE:22/00034**

The Singleton Sports Council held its ordinary meeting on 21 October 2021. The minutes of the meeting were provided for Council's information.

FOR INFORMATION

The meeting closed at 6.47pm and the minutes pages 1 to 7 were confirmed on 15 March 2022 and are a full and accurate record of proceedings of the meeting held on 15 February 2022.

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Mayor/Chairperson

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General Manager